



# CCC Enrollment Consent Form Students Under 16 Years of Age

(To be submitted at the time of Registration)

Term  Summer  Fall  Winter  Spring 20\_\_\_\_\_

Student Name \_\_\_\_\_ Date \_\_\_\_\_

Mailing Address \_\_\_\_\_  
Street City State Zip

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Birthdate \_\_\_\_\_ CCC Student ID# \_\_\_\_\_

*(Providing your social security number is voluntary. Please refer to the CCC Catalog for a full explanation of how your social security number will be used should you choose to provide it.) Note: social security numbers are required if applying for financial aid.*

As the parent/guardian of the above mentioned student, I am requesting that she/he be allowed to enroll in classes at CCC for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

CCC Counselor/Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_

Course Title \_\_\_\_\_

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_

Course Title \_\_\_\_\_

▶▶ **Please see the back of this form for enrollment requirements.**

**Return completed form to:**

Mailing Address: **Clackamas Community College, Office of Admissions, Registration and Records, 19600 Molalla Avenue, Oregon City, OR 97045**

Location: **Enrollment Services Center, Roger Rook Hall**

Phone: **503-594-6100** FAX: **503-722-5864** Email: **registrar@clackamas.edu**

## Students Under 16 Years of Age Enrollment Requirements

Students under 16 years of age may take classes at Clackamas Community College if they are at the appropriate level of physical, emotional and intellectual ability. Placement at the appropriate academic level and instructor approval to attend class are also required. Students will receive college credit upon satisfactory completion of course work. **It is the student's responsibility to arrange for approval and acceptance if this credit is to be transferred back to their high school.**

### ▶▶ Procedures:

1. Obtain a letter of release citing the appropriate condition under ORS 339.030 from the resident school district (or a letter of permission listing the class(es) the student may take at CCC while attending high school). If you are a Home School student, please obtain a letter acknowledging registration as such from ESD.  
*(Step 1 is not required if enrollment is for CCC classes taking place outside the traditional secondary school attendance period. However, steps 2-6 are required)*
2. Take appropriate placement tests at the CCC Assessment Center. *(Please call 503-594-3283 for testing schedule)*
3. Student, parent/guardian and advisor complete/sign the Enrollment Consent form. **This form is required for each term in which a student under the age of 16 is registered at CCC.** At this time, new students and parents will review policies and procedures with an advisor.
4. Student and parent/guardian meet with the CCC instructor of each class requested and obtain his/her signature for approval on the Enrollment Consent Form.
5. Present the Enrollment Consent Form(s) and letter of release at the time of registration.

### ▶▶ Please note:

Underage student participation in athletic activities is subject to NSAACC/NJCAA rules and regulations.