



**Student Code of Conduct
Complaint form**

Alleged Student Conduct violations may be reported by any CCC faculty, staff, or student. Submit completed form to the Associate Dean of Academic Foundations And Connections, Darlene Geiger, in Dye 142, or designee. *Refer to the current academic year's Student Handbook for a complete overview of student conduct and disciplinary procedures to assist in completing this form.*

Date Received: _____
Initial: _____

NAME OF PERSON REPORTING INCIDENT
Name: _____ Employee/Student ID: _____
Phone: _____ Email: _____

NAME(S) OF STUDENT(S) INVOLVED
Last Name: _____ First Name: _____ Student ID: _____
Last Name: _____ First Name: _____ Student ID: _____

DATE OF INCIDENT	TIME	CAMPUS	BUILDING
_____	_____	_____	_____

Description of Incident: *Please provide a detailed account of the alleged violation and any information related to past attempts to resolve the issue. Include a separate piece of paper if more space is needed.*

Prior to filling out this form, did you attempt to address the situation informally by speaking directly with the student about his/her behavior that may violate the Code of Conduct? YES NO

If yes, explain the steps utilized: _____

If no, explain why informal attempt was not made: _____

Printed Name

Signature

Date