

<b>CCC BOARD OF EDUCATION – TOPIC SUMMARY</b>	
Topic:	Minutes of the Executive, Work, and Regular Sessions from May 10, 2017
Date:	June 28, 2017
Division/Department:	President’s Office
<b>RECOMMENDATION:</b>	Approval of the Minutes for May 10, 2017



**BOARD OF EDUCATION MEETING  
MINUTES  
May 10, 2017**

**EXECUTIVE SESSION**

Board Chair Richard Oathes convened Executive Session under ORS 192.660(2)(e) and (k) on Wednesday, May 10, 2017, in the Bill Brod Community Center Room CC126 at 5:35 p.m. with the following people present: Board Chair Richard Oathes and Members Chris Groener, Dave Hunt, Ron Adams, Jean Bidstrup, Jane Reid, and Greg Chaimov; Dean Bob Cochran; Vice President David Plotkin; Vice President Alissa Mahar; President Joanne Truesdell; PIO Lori Hall, Interim College Safety Director Wendi Babst, Executive Assistant Greer Gaston, Recorder Denice Bailey, and a member of the press.

School Safety Plan

Staff discussed the school safety plan with the Board.

Real Property

Staff discussed a real estate issue with the Board.

Executive Session was adjourned at 6:23 p.m.

**BUDGET COMMITTEE MEETING**

See separate Budget Committee minutes.

The Budget Committee meeting adjourned at 6:40 p.m.

**LOCAL CONTRACT REVIEW BOARD**

At 7:00 p.m., Chair Richard Oathes opened the Local Contract Review Board Hearing for public comment on the Construction Manager, General Contractor delivery model for the construction of the DeJardin Expansion project, and asked speakers who had signed up to come forward.

As there were none, the hearing was closed at 7:02 p.m.

### **REGULAR SESSION**

#### **CALL TO ORDER**

Chair Richard Oathes called the regular meeting of the Clackamas Community College Board of Education to order at 7:02 p.m. on Wednesday, April 12, 2017, in the Bill Brod Community Center at Clackamas Community College, Room 127.

#### **ROLL CALL**

Declaration of a quorum. Board members present were: Richard Oathes, Jean Bidstrup, Chris Groener, Dave Hunt, Greg Chaimov, Jane Reid, and Ron Adams.

College Representatives in attendance: President Joanne Truesdell, Vice President David Plotkin, Vice President Alissa Mahar, ASG President Jairo Rodriguez, Full-time Faculty President Nora Brodnicki, Part-time Faculty President Leslie Ormandy, Classified President Enrique Farrera, and Board Secretary Denice Bailey (Recorder).

Others in attendance: Director BJ Nicoletti, Dean Sue Goff, Interim Dean Tara Sprehe, Dean Bob Cochran, Director Jarett Gilbert, Dean Cynthia Risan, Director Jack Hardy, Director Chris Robuck, PIO Lori Hall, Director Lisa Davidson, Associate Dean John Ginsberg, Associate Dean Donna Larson, other CCC faculty and staff, students, and a member of the press.

#### **COMMENTS FROM CITIZENS**

Chair Richard Oathes read the guidelines for public comment at the Board meeting, and invited those who signed up to come forward.

There were none.

#### **CONSENT AGENDA**

The Board considered the approval of the following:

- a. Minutes (Work, Regular, and Executive Sessions) 4.12.17
- b. Minutes (Special Session) 04.20.17
- c. Monthly Financial Report
- d. Capital Projects (Bond) Report
- e. 2017/18 Board Meeting Schedule
- f. Revision to 2016/17 Board Meeting Schedule
- g. Support for Beaver Creek Employment Area
- h. Manufacturing Equipment Report

**R16/17-44** Greg Chaimov moved, Chris Groener seconded the motion, to approve Consent Agenda items a through h. Motion passed unanimously.

Chair Richard Oathes announced there would be a slight change to the agenda, and the Board would first meet the consultant for the president search and appoint members to the committee.

#### **President Search Committee Appointments**

Board Member Ron Adams reminded the Board that they approved a search consultant at the April 12 Board meeting. He introduced Consultant Preston Pulliams from Gold Hill Associates. Ron reported eight forums have been held to gather information for the president profile, and we are getting a lot of good

information. He reviewed the proposed timeline for the search. Preston said conducting the forums has been great; everyone is expressing very positive feedback about the college. It is a very competitive environment for presidents, but CCC should attract good candidates. Ron encouraged everyone to attend the remaining forums and said an on-line survey will be opened in the next day or so.

Ron asked the Board to officially appoint the following members to the search committee: Board members Ron Adams, Jane Reid, and Dave Hunt; Dean Bill Waters; Transition Liaison Amanda Coffey; Executive Assistant Denice Bailey, and consultant Preston Pulliams.

**R16/17-49** Greg Chaimov moved, Chris Groener seconded the motion to appoint members to the President Search Advisory Committee as presented in agenda item 10a. Motion passed unanimously.

## **COLLEGE REPORTS**

### President's Report

President Joanne Truesdell asked for staff introductions:

- Connections with Business and Industry (CBI) Executive Director Lisa Davidson introduced her new Project Coordinator, Willie Fisher.
- Vice President Alissa Mahar introduced the new Dean of Business Services Jeff Shaffer, who will begin at the college on June 1.

Joanne thanked PIO Lori Hall for coordinating the legislative work. Last Friday, she, Board Member Dave Hunt, and others were in the audience while community college presidents testified. She reported our capital request has been well received. Lori is also coordinating letters from our community to let legislators know of the importance of the DeJardin Science Complex. Today, we were asked to submit information to OCCA on how we would meet the state match. It was good to say we have our match in hand.

Joanne thanked Associate Dean Darlene Geiger for leading the effort around our Title II reapplication. CCC has to compete for funds every three years. These funds are very important for Skills Development and GED students.

### Sabbatical Report

Interim Dean Tara Sprehe introduced Lupe Martinez, who reported on her sabbatical activities. Lupe provided some background on how she came to CCC. She has a great desire to help Latino students get into higher education, enrich their skills, and give them a base of knowledge.

### Education Savings Account

Vice President David Plotkin provided some background information about a partnership with Clackamas Federal Credit Union and introduced Interim Dean Tara Sprehe. Tara provided details about this savings program for students, in which students can earn \$3 for every \$1 saved. We will promote the program this summer and early fall. It takes six months for students to become eligible and they must attend a financial literacy class. We will market the program to currently enrolled work-study students. The admissions and recruitment team will communicate this program to prospective students.

Tara responded to questions from the Board.

### College Safety Report

Vice President Alissa Mahar and Interim Director of College Safety Wendi Babst reported that CCC is moving forward with a Campus Resource Officer (CRO) agreement with the Oregon City Police Department (OCPD). The Board approved hiring armed resource officers in the 2016/17 budget. OCPD Chief Jim Band is in the audience. OCPD will be able to patrol at all three campuses. Wendi said this is going to supplement our existing safety program and will not reduce services currently provided by our campus safety officers.

Chief Band said he is excited to partner with CCC. He sees the college as a community within their community. His number one goal is that CCC likes what we create together.

President Joanne Truesdell said the CRO will serve under our Student Right to Learn Policy. OCPD does not do immigration enforcement and this partnership does not change the Board policy and our routine procedures when ICE agents come onto campus. We will have input in selecting the officer to serve in this role.

### Winter Enrollment Report

Director BJ Nicoletti provided information to the Board on Winter Term Enrollment. Enrollment was down 7.2%. Most of that is attributed to a change in procedure for Accelerated College Credit students. It also was a tough winter term with the multiple snow days.

### **NEW BUSINESS – ACTION**

#### Ground Lease with Clackamas County Fire District #1 (CCFD)

Vice President Alissa Mahar reported the Board previously authorized staff to enter into negotiations with CCFD and presented the results of that negotiation. She reviewed the proposed parameters of the lease agreement.

Board Member Jean Bidstrup said our relationship with the CCFD should not preclude us from collecting the full value of the lease.

Board Member Greg Chaimov asked if it is possible to put into the parameters that the building must be built to last for a certain period of time, say 40 years. Karl Schulze, from the inici group, replied yes, but it is difficult to monitor compliance. The Harmony West building was built as a 100 year building. Not all components will last that long, like carpet. It would be reasonable to request the CCFD administration building be built as a 50 to 100 year building. Board Member Dave Hunt asked if that requirement will cause us a problem in negotiation with CCFD. Alissa said it would not.

**R16/17-45** Greg Chaimov moved, Jane Reid seconded the motion to approve the CCC – CCFD ground lease parameters as set for in agenda item 7, with the addition that the parameters include a 50 year building. Greg Chaimov, Jane Reid, Ron Adams, Richard Oathes, Dave Hunt, and Chris Groener voted for the motion. Jean Bidstrup voted against. Motion passed.

#### Construction Manager/General Contractor (CM/GC) for the Construction of the DeJardin Expansion and Transit Center Project

Dean Bob Cochran and Karl Schulze reviewed the requirements for approving the CM/GC delivery method for the DeJardin Expansion and Transit Center project. We are using this method for the Industrial Technical Center. Karl said this project includes a remodel in addition to new construction. It

is a complex project. Utilizing the CM/GC method will be more cost effective and will create safety boundaries for students on campus during construction.

**R16/17-46** Dave Hunt moved, Jane Reid seconded the motion to approve the exemption from the standard Design, Bid, Build delivery method of procurement of construction services and approve the CM/GC delivery model for the construction of the DeJardin Expansion and Transit Center. Motion passed unanimously.

#### Final Contract Approval – DeJardin Architects

This item was moved to a future meeting.

#### Harmony West Furniture

Dean Bob Cochran asked the Board to approve a contract for furniture for bond projects.

**R16/17-48** Greg Chaimov moved, Chris Groener seconded the motion to approve a contract to Pacific Furnishings in an amount not to exceed \$450,000 for space planning and coordination of furniture purchasing and installation of furniture for all bond projects. Motion passed unanimously.

#### President Search Committee Appointments

This item was discussed earlier in the meeting.

### **BOARD OPERATIONS**

#### Personnel Report

The Board reviewed the list of employment changes on the personnel report.

#### Future Board Agenda Items

The Board reviewed the planning calendar. We will provide a 2017/18 planning calendar at the June meeting.

Board Vice Chair Jane Reid asked to have another retreat scheduled after July 1. Once the election has been certified we will reach out to our new Board members to schedule.

#### Board Chair Business Report

President Joanne Truesdell reviewed a few of the highlights of the Board goals status report. Board Member Ron Adams clarified that the Board outreach this year focused on the school districts but the high school principals were not present. We don't get the same traction with district level administrators. Joanne said we will work on scheduling a meet and greet next year. We can coordinate individual meetings and arrange for staff to attend with the Board. Vice President David Plotkin said one of the things the deans will be working on over the summer is paralleling the Board's goals with the high schools.

#### Clackamas Community College Education Foundation Report

Board Member Jean Bidstrup reported:

- The Foundation was recently involved in the Music, Performance, and Technology (MPT) Festival. Guest artists inspired and mentored current MPT students and provided feedback in a number of areas. This event was sponsored by a mini-grant.
- 18 projects were submitted for mini-grants this year and have been forwarded to the mini-grant committee for review.

- Event Coordinator, Tammy McKay, is leading the charge for the upcoming Invitational Golf Tournament on July 17 at Arrowhead Golf Club, and The Corporate Challenge which will be held August 14 at Willamette Valley Country Club.

#### OCCA Report

Board Member Ron Adams said the CCC capital construction request was positively received, but the legislature has not voted on it yet. We are high on the list and should be included. PIO Lori Hall has asked for letters in support of the DeJardin expansion and he encouraged everyone to write one. Board Member Dave Hunt said there is a sense that the community college funding request was appropriately sized and reasonable. The universities are asking for a lot of money.

#### OSBA Legislative Policy Committee Report

Board Member Ron Adams reported the Legislative Policy Committee has not met recently.

#### Bond Project Citizen Oversight Committee (COC) Report

Vice Chair Jane Reid reported the next COC meeting is June 14 at Harmony. Dean Bob Cochran will do a bond project update, VP Alissa Mahar will do college report, PIO Lori Hall will provide a legislative update, and the group will take a tour of Harmony West.

#### Board of Education Community Reports

Richard Oathes reported he attended a Canby School Board meeting and it went well.

Ron Adams encouraged everyone to attend a president search forum and said it helps to have a Board member there. He is enjoying them. He said students at the forum requested more classes at both Wilsonville and Harmony. He also pulled weeds at the ELC.

Jean Bidstrup reported she will be doing a presentation at the North Clackamas School Board meeting tomorrow.

Chris Groener reported he will be at the ELC groundbreaking.

Jane Reid reported on Monday, she made a presentation at the Colton School Board meeting, attended a president search forum, attended the Foundation meeting, and had both phone and in-person meetings regarding the president search.

Greg reported he attended the North Clackamas Education Foundation's 25<sup>th</sup> anniversary gala.

Dave Hunt reported he has been in Salem attending meetings, went to the Advisory Committee dinner, and the Clackamas Manufacturing Forum in Oregon City.

### **REPRESENTATIVE REPORTS AND COMMENTS**

#### Associated Student Government President Jairo Rodriguez reported:

- Field Day is scheduled for May 31
- ASG will take a tour of Harmony West. He is excited for it to be completed.

#### Full-Time Faculty Association President Nora Brodnicki reported:

- Compose is scheduled for May 20.
- Melissa Jones and *The Clackamas Print* won 17 awards in a collegiate news contest.

- The student art show opens May 16, and the awards ceremony is from 12:00-1:00 p.m.
- Elections are over, Casey Simms will be president next year and Laurette Scott is president-elect.

Part-Time Faculty Association

The Board reviewed the information included in the agenda materials.

Classified Association president Enrique Farrera reported:

- The Classified Association was recognized by OEA for its bargaining contract. He thanked the staff who worked on the contract.
- Elections are coming up.
- Association members are in training.

President Joanne Truesdell said this is the best part of the year for her. Graduation is coming and she is looking forward to it.

As there was no other business to come before the Board, the meeting was adjourned at 8:38 p.m.

June 28, 2017  
Date

  
Richard Oathes, Board Chair

  
Denice Bailey, Recorder

  
Joanne Truesdell, Clerk