

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Work, Regular, and Executive Sessions from April 13, 2016
Date:	June 22, 2016
Division/Department:	President’s Office
RECOMMENDATION:	Approval of the Minutes for May 11, 2016



**BOARD OF EDUCATION MEETING
MINUTES
May 11, 2016**

BUDGET COMMITTEE MEETING

See separate Budget Committee minutes.

The Budget Committee meeting recessed at 5:44 p.m. Board Chair Jean Bidstrup announced Regular Session will convene at 6:00 p.m.

REGULAR SESSION

CALL TO ORDER

Chair Jean Bidstrup called the regular meeting of the Clackamas Community College Board of Education to order at 6:00 p.m. on Wednesday, May 11, 2016, in the Bill Brod Community Center at Clackamas Community College, Room 127.

ROLL CALL

Declaration of a quorum. Board members present were: Jean Bidstrup, Richard Oathes, Dave Hunt, Chris Groener, Ron Adams, Greg Chaimov, and Jane Reid.

College Representatives in attendance: President Joanne Truesdell, Vice President Jim Huckestein, Vice President David Plotkin, ASG President Brent Finkbeiner, Full-time Faculty Association President Bruce Nelson, Part-time Faculty President Lauren Zavrel, and Classified President Enrique Farrera.

Others in attendance: Dean Phillip King, Director Chris Robuck, Director BJ Nicoletti, Dean Sue Goff, Dean Bill Waters, Dean Patricia Anderson Wieck, Dean Cynthia Risan, Dean Dion Baird, Associate Dean Tara Sprehe, Associate Dean Larry Cheyne, Dean Bob Cochran, PIO Lori Hall, Board Secretary Denice Bailey (Recorder), other staff, students, and community members.

REPRESENTATIVE REPORTS AND COMMENTS

Associated Student Government President Brent Finkbeiner reported:

- Last week was the ASG elections. Brent introduced next year's President, Jairo Rodriguez, and Vice President Alexa Carrera. They told the Board a little about themselves and their future plans.
- The voter vote campaign is wrapping up. Statewide, over 20,000 registered to vote through the campaign, which will continue through fall.
- Next week is World Languages week.
- The Multicultural Department is doing a "What's your ID?" event.
- The upcoming Cozy Toes event is to gather socks for the homeless.
- The STEM club has been very active. Next STEM talk is May 20.
- ASG is hosting a BBG for the college birthday party, and Cogie will be there.
- May 23 and 24 is the blood drive with Bloodworks NW.
- May 25 is Alcohol Awareness day. They will give out T-shirts and have food available.
- STEM day is on May 26 and the club banquet is that night.
- The Cougar Run on the 28th benefits mental health services on campus.
- June 1 is field day, with many activities planned including CCC faculty participating in a pie toss.
- The Finals Power Cart will be available during finals week.
- This weekend is the last weekend for OCCSA to meet.
- This is his last CCC Board meeting. He expressed his appreciation for the Board and for allowing him to participate.

The Board expressed their appreciation for Brent's work this year.

Full-Time Faculty Association President Bruce Nelson reported:

- Compose, a creative writing conference put on by the English department, is this Saturday.
- Alice Lewis from the Communications Department made an arrangement with the CCC bookstore to rent textbooks for \$15 per term.
- April Chastain from Horticulture led a team to Mississippi State University to the National Association of Landscaping Professionals competition and they placed 5th in the nation in one event. There were about 25 different events.
- Kathleen Hollingsworth is holding a CCC chamber choir concert on June 5 and a Spring Speakeasy on May 25 that will benefit the vocal music department.
- Karen Maynard reported the Medical Assistant Program has a 100% pass rate on national certification exams, a 100% student satisfaction rating, and a 100% employee satisfaction rating.
- The CCC Theater Department is putting on a new musical, *Urinetown*, which starts on May 19.

Part-Time Faculty Association representative Lauren Zavrel reported:

- PTF are planning a BBQ, and would like to tie it in with the 50th birthday party.
- Last year she reported on her interest in improving professional development for PTF in Oregon. She handed the task off to PTF at other community colleges. They were effective in developing some workshops that will be hosted at Rogue Community College this week. She is pleased and excited to see this work put into practice.
- Elections are upcoming. She will not be running for president.
- There is an article in *The Print* about students in jail. Ten students have received their GED in jail.
- She encouraged everyone to attend the GED/AHSD ceremony on June 9.

Classified Association President Enrique Farrera reported:

- The association is having elections.
- Bargaining is ongoing.
- He will be participating in leadership activities through OEA over the summer.

BOARD OPERATIONS

Personnel Report

The Board reviewed the list of employment changes. President Joanne Truesdell announced that Associate Dean Larry Cheyne has accepted a promotion at Chemeketa Community College. Board Chair Jean Bidstrup congratulated him and thanked him for his service to CCC.

Future Board Agenda Items

The Board reviewed the planning calendar.

Board Chair Business Report

Chair Jean Bidstrup attended the accreditation opening breakfast and Wednesday's final report. She thought it went well and the committee was very impressed with the exhibition room, the quality of the submission, and the atmosphere around campus. She also attended the OCCA All Oregon Academic Team luncheon in Salem with Board Member Greg Chaimov, the Jessie F. Richardson Foundation event, and the CCC Foundation retreat last month.

Clackamas Community College Education Foundation Report

Chair Jean Bidstrup reported that in August of 2013, the CCC Foundation Board of Directors set a 3-year, \$10 million fundraising goal to help celebrate the college's 50th birthday. She announced that while we still have seven months remaining in 2016, the Foundation has exceeded the \$10 million goal. We have exceeded goals in the areas of scholarships and estate gifts, but dollars still need to be raised for the Newell Creek project. Two important dates coming up are the Invitational Golf Tournament at Arrowhead on July 18, and the Corporate Challenge Golf Tournament at Willamette Valley Country Club, on August 24. Jean reported the position of Executive Director of the Foundation has been opened and recruitment efforts have begun. Former Executive Director Greg Fitzgerald remains on leave and may return to work on special projects as his physician allows.

OCCA Report

Board Member Ron Adams reported everything recently has been about the student luncheon – there has been no new business.

Bond Project Citizen Oversight Committee (COC) Report

Board Member Jane Reid reported the committee meets next Tuesday, May 17. The agenda was sent out this week and includes a tour of the Oregon City campus.

Board of Education Community Reports

Dave Hunt attended North Clackamas Education Foundation dinner and auction. He reminded the Board the Gold Rush event will be held on October 28.

Chris Groener had no report

Richard Oathes reported he attended the meeting with the accreditation committee.

Ron Adams attended the Retiree Reception, and said Bruce Nelson, who is retiring this year, gave an impressive speech about what faculty can do for students. Ron reported the ELC work is ongoing. He reported his vision is improving and he can work at the computer and do close-up work.

Greg Chaimov attended the North Clackamas Education Foundation dinner and auction with Dave Hunt and Shelly Parini. He enjoyed the All Oregon Academic Team lunch and the students being honored. He is looking forward to hearing the accreditation report.

Jane Reid went to the accreditation breakfast and meeting with the committee. She made a bond presentation at Beaver Creek Hamlet, and was glad that Luke Norman was there as they had some concerns about traffic and he did a good job presenting the key points.

Jean Bidstrup reported she went to the plant sale and said it was very well attended.

COLLEGE REPORTS

President's Report

President Joanne Truesdell thanked everyone at the college for taking care of accreditation in her absence. She spoke with Dr. Cavalluzzi by phone three times over the three days of the accreditation visit, and he was always very enthusiastic about what was happening at the college. He was especially impressed with how much the Board is engaged in the mission of the institution and community engagement, and the enthusiasm that the Board shows for the college. He repeated that after he met with students, classified staff, and faculty as well and reported the entire team was very impressed with the college. She gave special thanks to Vice President David Plotkin for leading the accreditation effort and to Vice President Jim Huckestein for covering the Budget Committee meeting.

Joanne asked Associate Vice President Shelly Parini to give an anniversary update. Shelly distributed the flyer that was included in all the Pamplin Media newspapers about the 50th birthday party. Included in the flyer is a list of events on the actual day of the birthday party. Shelly then distributed the *Art and Soul* book to the Board, and said they are available for sale in the bookstore for \$19.66, in honor of the 50th anniversary.

Joanne reported on Monday there will be a Veterans Covenant signing hosted by Martha Schrader, in the Gregory Forum. She called the Board's attention to the emergency preparedness report and the bond update that were provided in the agenda folders.

Accreditation Report

Vice President David Plotkin reiterated that the accreditation team genuinely liked CCC. He said the recommendations and commendations are related to established standards and are just drafts until we get the final report from the Commission.

The next step is waiting for the draft report to be sent to us. We will provide any factual corrections and return it to Commission. The Commission holds meeting in June, which President Truesdell and Dean Bill Waters will attend, then their final report is issued including the status of our accreditation. David is certain that our accreditation will be continued.

The recommendations:

- Adopt a comprehensive board policy on academic freedom and responsibility.

- Establish a broad set of student learning outcomes for general education/related instruction for all CTE programs.
- Fully integrate assessment of student learning outcomes across all levels.
- Integrate Core Theme planning with other planning, such as strategic priorities.
- Create Core Theme indicators that are meaningful.

The commendations:

- Proactively and comprehensively manage of hazardous materials.
- Exhibit a high level of collaboration with the community, including partnerships, CWE, internships, etc.
- Engage in strong shared governance and overall collaboration across campus groups.
- Create an environment that is optimistic, collegial, and there is a shared vision across campus groups.

David said he believes it was a very successful accreditation visit.

Chair Jean Bidstrup announced the meeting will recess for the LCRB hearing.

The Board Meeting recessed at 7:04 p.m.

LOCAL CONTRACTS REVIEW BOARD

Hearing – Local Contracts Review Board (LCRB)

At 7:05 p.m., Chair Jean Bidstrup announced the Board will have the first reading of Agenda Item #7 which asks the Board, acting as the Local Contract Review Board, for an approval of an alternative construction delivery method; specifically the Construction Manager/General Contractor form of delivery for the construction of the Industrial Technical Center. Consistent with State Rules ORS 279.015, the college must advertise in at least one trade newspaper 14 days prior to this hearing and acting in its capacity as the Local Review Board, must hold a public hearing prior to considering this item. With that I would like to open the meeting to anyone wishing to speak on the Construction Manager/General Contract method of construction delivery for the Industrial Technical Center.

As there were no comments, the hearing was closed at 7:06 p.m.

The Board Meeting was reconvened at 7:06 p.m.

COMMENTS FROM CITIZENS

Board Chair Jean Bidstrup read the guidelines for public comment at the Board meeting, and invited those who signed up to come forward.

Board Member Greg Chaimov asked if the Board would allow the speaker to take longer than the three minute time limit. The Board agreed by consensus to allow it.

Tim Nesbitt, representing Oregonians for High School Success, spoke to the Board about Initiative Petition 65, which is focused on student success in high school and after. The petition requires state dedicate \$800 per high school student to fund CTE programs, early college credit, and dropout prevention strategies at Oregon schools. The initiative has polled favorably and has significant support. This would be funded through state revenue growth. He said it should not cost the college anything and should not cause CCC to lose revenue. He responded to questions from the Board and association representatives.

CONSENT AGENDA

The Board considered the approval of the following:

- a. Minutes (Work, Regular, and Executive Sessions) 04.11.16 and 04.13.16
- b. Monthly Financial Report – Director Robuck
- c. Capital Projects (Bond) Report – Director Robuck
- d. 2016/17 Board Meeting Schedule – President Truesdell
- e. Policy Approval – President Truesdell
 - i. Policy CB: Chief Executive Officer
 - ii. Policy CBA: Responsibilities and Duties of the President
 - iii. Policy CBB: Recruitment and Appointment of the President
 - iv. Policy CHCA: Approval of Handbooks and Directives
 - v. Policy CI: Temporary Administrative Arrangements

R15/16-47 Greg Chaimov moved, Jane Reid seconded the motion, to approve consent agenda items a through e. Motion passed unanimously.

Sabbatical Report

Dean Sue Goff introduced astronomy instructor James Dickinson, who reported on his sabbatical. The Planetarium program Starry Night program simulates the night sky. Supernovae were not in the program, so he asked for them to be included. They agreed if he would provide the information. He reviewed articles and books documenting supernovae throughout human history. He found six with sufficient conclusive observations to create simulations. By combining historical data with current theoretical supernova models, he created simple mathematical formulas for these six supernovae. Starry Night used the formulas to create the “Historical Supernovae” simulation which can be viewed by students starting in Winter term 2016. He thanked the Board for allowing faculty to take sabbaticals.

Winter Enrollment Report

Director BJ Nicoletti reviewed details of enrollment for Winter term.

Energy Savings Company (ESCO)

Dean Bob Cochran and Karl Schulze from the inici group provided information about what an ESCO is and how an ESCO could impact the college. The reasons for contracting with an ESCO is to reduce costs, raise additional funds, or seek utility alternatives. ESCO helps reduce utility costs through HVAC improvements, lighting, irrigation controls, and water conservation. There are six companies pre-approved by the state to provide this service. Mt. Hood Community College is one of the colleges that has been utilizing this program.

Bob and Karl clarified that there is no cost to the college. The ESCO funds any improvements and the college pays for it out of the savings realized by the lowered utility bills. This is a regulated, successful, program that has been around more than 10 years. The ESCO assumes all the risk, because if the savings are less than anticipated, they bear the expense.

Bob said the six state-approved companies will do an energy audit on the college and there will be more Board meeting reports prior to bringing a contract forward for approval. President Joanne Truesdell asked him to provide some information about what other colleges have experienced with this process.

NEW BUSINESS – FIRST READ

Construction Manager/General Contractor (CM/GC) for the Industrial Technical Center

Dean Bob Cochran said the hearing held earlier was the first step of this process. Karl Schulze from the inci group reviewed the reasons why they would like to use the CM/GC method for project delivery for the ITC: there are multiple phases of the project, it includes the Barlow parking lot, there are a lot of utilities to deal with, and the construction will be on an active campus. This process allows the contractor to work closely with the design and utility. This will be brought forward for action at the June Board meeting.

NEW BUSINESS – ACTION

City of Milwaukie Consent to Annexation

Vice President Jim Huckestein said in order for us to get building permits for the Harmony Phase II, we must be annexed into the city of Milwaukie. This will allow us to connect to the city's sewer system. Board Member Greg Chaimov clarified that Milwaukie only provides sewer services to areas that are within city limits.

R15/16-48 Dave Hunt moved, Jane Reid seconded the motion, to authorize the college to provide notice to the City of Milwaukie through the *Consent to Annexation & Agreement Not to Contest Annexation* form of its intent to annex the Harmony Community Campus property into the City of Milwaukie. Motion passed unanimously.

Oregon Institute of Technology (OIT) Demolition

Dean Bob Cochran thanked the Board for allowing this last minute item and said the numbers were just finalized yesterday for the OIT demolition costs. FTF President Bruce Nelson asked if costs rose 25% more than projected, as is happening in other projects. Bob replied no, they are in the ballpark of the estimate.

Bob reported there are lots of pre-demolition activities going on. College staff is salvaging anything that can be re-used, the Art Department will go through on Friday to collect items that will be made into a sculpture commemorating OIT and Ickes Junior High, the Women in Trades group will take some items, the Clackamas County Fire Department will use the building to do some (non-fire) exercises, and the Clackamas County Sheriff's Office has used it for some cadet training.

Board Member Dave Hunt asked if there are any time-based incentives for the building construction contracts to be completed. Karl Schulze said no, because the incentive has to be a pretty large dollar amount to be effective. They are working hard to find contractors who are committed to the project. If they cannot find companies willing to bid, this will have to come back to the Board with a different delivery model.

Bob reported a web cam has been set up so the Board can watch the demolition. The link is available on the bond web page.

R15/16-49 Greg Chaimov moved, Dave Hunt seconded the motion to adopt Resolution R15/16-49 authorizing the college to enter into a contract with Konell Construction and Demolition Corporation in an amount not to exceed \$308,896, for the hazardous waste abatement and demolition of the Oregon Institute of Technology building. Motion passed unanimously.

As there was no other business to come before the Board, Open Session was recessed at 8:40 p.m.

Board Chair Jean Bidstrup announced the Board will reconvene in Executive Session under ORS 192.660(2)(d).

EXECUTIVE SESSION

Executive Session was convened in Room CC126 at 8:45 p.m. with the following people present: Board Chair Jean Bidstrup; Board Members Richard Oathes, Dave Hunt, Jane Reid, Ron Adams, and Chris Groener; HR Dean Patricia Anderson Wieck; Vice Presidents Jim Huckestein and David Plotkin; President Joanne Truesdell; and Recorder Denice Bailey.

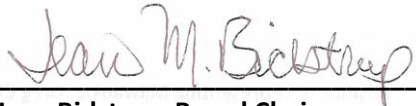
Labor Negotiations

Staff discussed labor negotiations with the Board.

Adjourned 9:23 p.m.

June 22, 2016

Date



Jean Bidstrup, Board Chair



Denice Bailey, Recorder



Joanne Truesdell, Clerk