

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Work, Regular, and Executive Sessions from June 27, 2016
Date:	September 14, 2016
Division/Department:	President’s Office
RECOMMENDATION:	Approval of the Minutes for July 27, 2016



**BOARD OF EDUCATION MEETING
MINUTES
July 27, 2016**

WORK SESSION

Board Chair Jean Bidstrup called the work session of the Clackamas Community College Board of Education to order at 5:30 p.m. on Wednesday, July 27, 2016, in the Bill Brod Community Center at Clackamas Community College.

Understanding and Responding to Student Engagement

Director BJ Nicoletti introduced Research Associate Bill Calabrese, who presented information on student engagement at CCC and how we assess the level of engagement with surveys. We are assessing student engagement to see what is or isn’t working so we can adapt the services we provide. Higher student engagement means higher retention and success. We can also track mission fulfillment and strategic priorities. He reviewed the benchmarks on the Community College Survey of Student Engagement (CCSSE) survey and the Survey of Entering Student Engagement (SENSE) and the results from the most recent surveys. Results from student in the First Year Experience (FYE) class were significantly higher than the rest of CCC, and higher than Oregon and national cohorts.

Board members asked if FYE is a required course, and if not, why not. Full-time Faculty President-Elect Casey Sims responded that last fall, enrollment in the class dropped significantly from year before. He is recruiting for fall term now. Part-time student are less likely to enroll and we struggle to fill the evening class. We will be promoting it at orientation. BJ added there are also other initiatives out there designed to help students and we are tracking results for all of them. She said we are keeping the focus on the early students and new students.

A new OCCA initiative, Student Success Center, was discussed. Vice President David Plotkin said they are putting together standards and a strategic plan to use as a resource for all community colleges in the state. President Joanne Truesdell said a Student Success Oversight Committee was convened in 2005 to review best practices. There were 27 best practices. This may come up during this legislative session.

Environmental Learning Center (ELC) Community Initiative/Historical Preservation

Shelly Parini showed a video on the ELC restoration. She shared a story from the history of the ELC and reported on the historical preservation work that has taken place, and continues today. They are looking for funding for maintenance. She thanked Sha Spady and Jerry Hermann for their work and the care they show for the ELC and the college. Restoration efforts begin next summer, but there is a lot of work to do between now and then. Renee Harbor will be talking to our partners through the Metro grant who may be able to help now or in the future. Shelly will be working on fundraising over the next year. The goal is to tie everything back to the college and the community. She invited the Board to a celebration and salmon bake on August 24.

The Work Session recessed at 6:25 p.m.

There was a brief reception to recognize Shelly Parini's work at the college over the last ten years. The board members and President Joanne Truesdell expressed their appreciation to her for her years of service.

Board Chair Jean Bidstrup announced Regular Session will convene at 6:45.

REGULAR SESSION

CALL TO ORDER

Chair Jean Bidstrup called the regular meeting of the Clackamas Community College Board of Education to order at 6:45 p.m. on Wednesday, July 27, 2016, in the Bill Brod Community Center at Clackamas Community College, Room 127.

ROLL CALL

Declaration of a quorum. Board members present were: Jean Bidstrup, Richard Oathes, Dave Hunt, Ron Adams, Jane Reid, Greg Chaimov and Chris Groener.

College Representatives in attendance: President Joanne Truesdell, Vice President Jim Huckestein, ASG President Jairo Rodriguez, Full-time Faculty President-Elect Casey Sims, Part-time Faculty President Leslie Ormandy, and Classified Representative Scott Branscum.

Others in attendance: Director Chris Robuck, Director BJ Nicoletti, Dean Sue Goff, Dean Bill Waters, Dean Patricia Anderson Wieck, Dean Cynthia Risan, Associate Dean Tara Sprehe, Associate Dean Donna Larson, Dean Bob Cochran, Dean Dion Baird, PIO Lori Hall, Board Secretary Denice Bailey (Recorder), other staff, students, and community members.

RE-ORGANIZATION OF THE BOARD OF EDUCATION

Board Chair Jean Bidstrup asked for nominations for Board Chair for the 2016/17 school year.

R16/17-2a Greg Chaimov nominated Richard Oathes for Board Chair and Chris Groener seconded the nomination. There were no other nominations. Jean called for the vote. Richard was voted in as Board Chair unanimously. Jean passed the gavel to Richard.

Board Chair Richard Oathes asked for nominations for Board Vice Chair for the 2016/17 school year.

R16/17-2b Dave Hunt nominated Jane Reid for Vice Chair and Chris Groener seconded the nomination. There were no other nominations. Richard called for the vote. Jane was voted in as Board Vice Chair unanimously.

Richard recognized Jean for her service as Board Chair for 2015/16. Board member expressed their appreciation for her work over the past year.

COMMENTS FROM CITIZENS

Board Chair Richard Oathes read the guidelines for public comment at the Board meeting, and invited those who signed up to come forward.

There were none.

CONSENT AGENDA

The Board considered the approval of the following:

- a. Minutes (Work, Regular, and Executive Sessions) 06.22.16
- b. Minutes (Special Session) 07.11.16
- c. Monthly Financial Report – Director Robuck
- d. Capital Projects (Bond) Report – Director Robuck
- e. Policy Approval, Section D – President Truesdell
- f. Contracting Authority – Vice President Huckestein
- g. Payment and Signature Authority – Vice President Huckestein

R16/17-3 Greg Chaimov moved, Jane Reid seconded the motion, to approve consent agenda items a through g. Motion passed unanimously.

COLLEGE REPORTS

President's Report

President Joanne Truesdell:

- Provided time for new employee introductions:
 - Dean Cynthia Risan introduced and provided background information for new Associate Dean of THOW Donna Larson
 - Associate Dean Tara Sprehe introduced and provided background information for new Director of Financial Aid Ryan West.
- Distributed bricks from the OIT building on the Harmony campus and showed a video on the building demolition.
- Reported she had received letter from Northwest Commission on Colleges and Universities (NWCCU), and they have reaffirmed our accreditation status. Joanne reviewed the commendations and recommendations from their visit in May. This is a seven year process that was concluded in five years. CCC was issued a warning to establish a broad set of student learning outcomes on CTE programs and integrate student learning outcomes on all levels across the college. Joanne said this is extremely disappointing. Vice President David Plotkin elaborated on the items of concern. We have no more than two years to satisfy the requirements of NWCCU, and Joanne anticipates we will be off warning status in one year. Dean Bill Waters will lead the work on this and will provide a plan to the Board at the September meeting.

Spring Enrollment Report

Director BJ Nicoletti reported reimbursable FTE is down slightly from last spring but headcount is up 3%. CTE is stabilizing. Developmental Education continues to drop. We need time to see improvements in retention and progression for those students. Preliminary year-to-date FTE is down 3.1% but we look good compared to other institutions.

City of Milwaukie Urban Renewal

Dean Bob Cochran presented information on a proposal from the city of Milwaukie for an Urban Renewal District (URD). This would freeze CCC property tax rates in the Milwaukie area for 29 years. The impact to the college is an anticipated loss of \$4.2 million in property tax. The city is meeting on August 2 for a public hearing on this proposal. Bob offered to draft a letter of support or opposition to the proposal, or to inform the city council that the CCC Board has heard the proposal.

Board Member Jean Bidstrup clarified that the \$4.2M loss would be equalized across the state. Vice President Jim Huckestein responded yes, but if other URDs are enacted elsewhere in the state, they would also be equalized and affect CCC's revenue.

Board Member Greg Chaimov said a URD is a good idea, it gives the city a way of getting money that doesn't feel like a tax increase. If they are good projects, businesses will come to the city and they will create revenue or assets for the community. He is not sure that this proposal will create that type of asset. He does not recommend opposing the project unless we are partnered with others that can make changes to the proposal which would benefit us.

The Board will take no action on the proposal at this time. Bob will attend the public hearing scheduled for August 2 and the City Council vote scheduled for August 16 and will report back to the Executive Committee.

Property, Liability, and Workers' Comp Insurance Changes

Vice President Jim Huckestein reported on changes to insurance for the coming year. The total increase in premiums is 3.9%. Workers' Comp went up based on our experience rating, but our rate is still below the average. Board Member Jean Bidstrup asked about the large increase in the liability premium. Jim said it is determined by our exposure related to the increase in the size of our payroll. It is not related to any construction projects except the OIT building demolition.

NEW BUSINESS – ACTION

Contract Award: Harmony Phase II Contractor

Dean Bob Cochran and Karl Schulz from the inici group reviewed the process followed in selecting a contractor for the construction of the Harmony Phase II building. Karl checked references on the low bid contractor, who is located in Bend and is trying to move into the Portland metro area. They have strong credentials on completing projects in the Bend area. Bob thanked Karl for suggesting CCC use a Design Bid Build model rather than a CM/GC delivery model, as it ended up saving the college around \$2 million. Board Member Dave Hunt declared he has a potential conflict of interest on this item because his employer is a tenant of the building.

R16/17-4 Greg Chaimov moved, Jean Bidstrup seconded the motion to adopt resolution R16/17-4 authorizing CCC to enter into a contract with Kirby Nagelhout Construction Company for the construction of Harmony Phase II in an amount not to exceed \$14 million. Motion passed unanimously.

BOARD OPERATIONS

Board Representative Role/Committee Assignments

Chair Richard Oathes asked the Board Members to review their committee assignments for 2015/16 and if anyone would like to change assignments this year. All Board members would like to continue in their current assignments for 2016/17.

Personnel Report

The Board reviewed the list of employment changes on two personnel reports.

Future Board Agenda Items

The Board reviewed the planning calendar.

Board Chair Business Report

Chair Richard Oathes had no report.

Clackamas Community College Education Foundation Report

Board Member Jean Bidstrup reported the Foundation's \$10 million campaign has raised \$10,988,587 as of June 30, and continues through the end of December. The Corporate Challenge golf tournament is coming up on August 22, and will be followed by the ParTee on the Green, at the Willamette Valley Country Club. The Foundation office has relocated to Barlow Hall room 104. Recruitment for a new Executive Director is currently underway. The Foundation Executive Committee will be interviewing on August 10, will forward finalist(s) to the full Board, and they hope to have the new person in place by their September meeting.

OCCA Report

Board Member Ron Adams reported OCCA has been visiting with California community colleges to see what new services OCCA potentially could offer. Board Member Dave Hunt added they are looking at electronic books and joint purchasing for all colleges. President Joanne Truesdell said since HECC was formed, two surveys have gone out to determine the role of OCCA. A year and a half ago, the question from the Oregon Presidents' Executive Committee was "what options are being offered for the amount of dues community colleges pay?" There needs to be a balance between the dues we pay and what is offered for that membership, with options for pay-per-use services.

OSBA Legislative Policy Committee Report

Board Member Ron Adams asked the rest of the Board to read the legislative policy document included in the agenda materials. It is very K-12-centric policy and he, along with Committee Member Betsy Earls from Chemeketa and OSBA Board Member and CCC Budget Committee Member Betty Reynolds, urged OSBA to include language for community colleges. OSBA's position is any time the policy says "district board," it includes community college boards. OSBA included a draft revenue reform report. They want to amend Article 8, Section 8 of the Oregon Constitution, which states Oregon will provide adequate funding for the Quality Education Model, but it has a loophole that allows the legislature to disregard that requirement. OSBA wants to remove the loophole, but the state needs an additional \$2 billion to fund to the QEM. Ron will send the revenue reform report to Denice, who will distribute it to the Board and keep on file for future board orientations.

Bond Project Citizen Oversight Committee (COC) Report

Board Member Jane Reid had no report.

Board of Education Community Reports

Dave Hunt said it appears the funding request for community colleges will be \$795 million. We are at \$550 million right now. The amount needed to maintain current services is \$620 million. He thinks \$795 million is achievable if IP28 passes. He reported he attended a recent CRT production, and reminded the Board the Gold Rush event is coming up on October 28 and is a fundraiser for the Military Family Scholarship Endowment.

Jane Reid said the Estacada School District is opening an alternative high school this fall. On August 30, the U.S. Navy band will be playing in Estacada. She is on the board of Clackamas County Arts Alliance, and they are working in partnership with CCC and the CRT on Theater for Change, which is a program for underserved youth. Students in the program will receive tuition waivers for next year. This is a powerful program that transforms young lives. The final performance on August 10 at 7 p.m.

Ron Adams reported he cannot attend the ELC celebration on August 24. Chris Groener agreed to present at the event. There may be a way to get some groups working on the ELC project this summer and he will continue to work on that. He attended the West Linn Old Time Fair and cooked 1,500 hamburgers at the event.

Greg Chaimov, Jean Bidstrup, and Chris Groener had no report.

REPRESENTATIVE REPORTS AND COMMENTS

Welcome/Introduction of Association Representatives

President Joanne Truesdell reported that last year, the Board asked if it would be possible to receive prior to the Board meeting the information typically included in the association representative's reports. The Board's Policy Committee suggested a policy language change which went through the regular governance process at Presidents' Council and College Council and was then approved by the Board. This is our first month implementing the new policy, and should be considered a transition month. We will continue to work with the association representatives to get their reports submitted in time to be included in the agenda packet.

Associated Student Government President Jairo Rodriguez:

- In response to a question from the Board, Jairo reported the National Association of Campus Activities (NACA) helps students in ASG develop their leadership roles and their personal interpretation of leadership. They work with students from all across the country.
- Positions for senators are open.

Full-Time Faculty Association President-Elect Casey Sims reported:

- The coin used for the geocaching activity during the anniversary party was made in the manufacturing department. The geocache site is still running through September. He is starting a student geocache club.
- Kathleen Hollingsworth was accepted as a performer at the Jazz Educators National Conference.
- Robert Keeler presented a paper at the Gravestone Studies Conference.

Part-Time Faculty Association President Leslie Ormandy reported:

- She is brand new in her position and thanked Dean Patricia Anderson Wieck, Vice President Jim Huckestein and others for assisting her in learning her new duties.
- She has a new book being published.

Classified Association Representative Scott Branscum reported:

- He is standing in for President Enrique Farrera, who is at an OEA conference.
- Bargaining continues.

As there was no other business to come before the Board, Open Session was recessed at 8:21 p.m.

Board Chair Richard Oathes announced the Board will reconvene in Executive Session under ORS 192.660(2)(d).

EXECUTIVE SESSION


Executive Session was convened in Room CC126 at 8:26 p.m. with the following people present: Board Chair Jean Bidstrup; Board Members Richard Oathes, Dave Hunt, Jane Reid, Ron Adams; HR Dean Patricia Anderson Wieck; Vice Presidents Jim Huckestein and David Plotkin; President Joanne Truesdell; Dean Bill Waters, PIO Lori Hall, and Recorder Denice Bailey.

Labor Negotiations


Staff discussed labor negotiations with the Board.

Adjourned 9:34 p.m.

September 14, 2016
Date


Richard Oathes, Board Chair


Denice Bailey, Recorder


Joanne Truesdell, Clerk