

### 2017-2018 Unusual Enrollment History Verification

(Summer Term 2017 – Spring Term 2018)

Student Last Name	Student First Name	M.I.	Date of Birth
Mailing Address (Apt #)	City/State	Zip	Phone
Student ID#	CCC Student Email @student.clackamas.edu		Previous/Maiden Name

**I have already completed this process for CCC:** ☐ Yes ☐ No  
**If you answered YES, skip to the signature line. If you answered NO, continue to Step 1.**

To be completed by students who have an Unusual Enrollment History as determined by the Department of Education. Please allow up to two weeks for review. Incomplete submissions will be denied.

**STEP 1.** Attach your unofficial transcript or grade report from each of the schools you attended during the past four award years (Award Years 2013-2014, 2014-2015, 2015-2016 and 2016-2017).

While official transcripts are not required for this process, students are strongly encouraged to submit an official transcript from each regionally accredited institution they've attended in order to receive credit for previous coursework.

**STEP 2.** Mark the appropriate box:

- ☐ I received academic credits from all the institutions that I attended during the past four award years (Award Years 2013-2014, 2014-2015, 2015-2016 and 2016-2017) as confirmed by my transcripts or grade reports.
- ☐ I did not receive any academic credits from at least one of the institutions that I attended during the past four award years (Award Years 2013-2014, 2014-2015, 2015-2016 and 2016-2017). Please submit a typed and signed statement explaining why you failed to earn any academic credits (include CCC, if applicable) at any institution you attended but did not earn credits during the specified academic years. Supporting documentation must be provided and attached to your statement.

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Date

\*\*\*\*\*FINANCIAL AID OFFICE USE ONLY\*\*\*\*\*

☐ **APPROVED**      ☐ **DENIED**

COMMENTS: \_\_\_\_\_

FA Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Check your myClackamas account for all financial aid correspondence and your Award Letter**

Fax, e-mail, mail, or return this form in person to:

Office of Financial Aid and Scholarships · Roger Rook Hall · 19600 Molalla Avenue Oregon City OR 97045

Phone: 503-594-6100 Fax: 503-722-5864 · e-mail: finaid@clackamas.edu

[www.clackamas.edu](http://www.clackamas.edu)