



- The original grade will still appear on your transcript (with an “R” next to it), but it will not be calculated into your GPA.
- This form is not necessary if one of the grades was a Y, X, W, P, N, or I because these grades do not calculate into your GPA.
- In general, most repeated courses taken after Spring 2013 will automatically replace the lower grade, so this form may not be necessary. Check with Enrollment Services to verify whether your grade was replaced automatically.

STUDENT INFORMATION

***Indicates required field**

Student ID Number or SSN* _____ Birthdate* _____

Name* _____

First *Middle Initial* *Last*

Address* _____

Street	City	State	Zip
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Phone* _____ Email* _____

REPEATED COURSE INFORMATION*

Course Number (e.g. WR 121)	First Attempt Term (e.g. Fall 2009)	First Attempt Grade (e.g. F)	Second Attempt Term (e.g. Fall 2017)	Second Attempt Grade (e.g. B)

Signature* _____ Date _____

Submit completed form to:

EMAIL: registration@clackamas.edu

FAX: 503-722-5864

IN PERSON: Enrollment Services, Roger Rook Hall Lobby

MAIL: Clackamas Community College, Enrollment Services,
19600 Molalla Ave, Oregon City, OR 97045

OFFICE USE ONLY	
Date Processed:	
Prior GPA:	
New GPA:	
Staff Initials:	