

Complete the following information:

Name _____ Student ID# _____

Mailing Address _____

Most Recent Attempt:	_____	_____	_____	_____
	Course/Section	Term	Year	Grade

Prior Attempt:	_____	_____	_____	_____
	Course/Section	Term	Year	Grade

Student Signature: _____

Office Use Only	
Date Processed	_____
Old GPA	_____
New GPA	_____
Archived	_____

From Instructional Standards:

Any course may be repeated by enrolling and paying the appropriate tuition and fees. The original grade earned will still be reflected on the transcript. The repeated course will be marked as such, and the new grade will be shown. Only the new grade will be used to calculate the student's grade point average.

Return completed form to:

Mailing Address: **Clackamas Community College, Office of Admissions, Registration and Records, 19600 Molalla Avenue, Oregon City, OR 97045**

Location: **Enrollment Services Center, Roger Rook Hall**

Phone: **503-594-6100** FAX: **503-722-5864** Email: **registrar@clackamas.edu**