

ISP 165

Program Suspension & Reinstatement

PURPOSE

Establishes requirements for suspending or reinstating a program. Programs are defined as Career Technical Education (CTE) degrees (ex: AAS or AAS Option), certificates (ex: Career Pathway Certificate, One-year Certificate), and transfer degrees (ex: AS, AAT, AST).

SUMMARY

A program may be suspended for reasons including, but not limited to, low student enrollment, lack of financial resources, lack of qualified instructors, or a change in workforce needs. Suspended programs may be reinstated if the program has been inactive for a period not exceeding three years.

STANDARD

- A) All program suspensions require Curriculum Office, Department Chair, Dean, Curriculum Committee, Clackamas Community College (CCC) Board of Education, The Office of Community Colleges and Workforce Development (CCWD)/Higher Education Coordinating Commission (HECC), and Northwest Commission on Colleges and Universities (NWCCU) approval.
- B) The department is responsible for informing the appropriate advisory committee(s) of program suspensions and reinstatements.
- C) All program suspensions and reinstatements must be submitted through the [Program Management](#) system.
- D) All program suspensions must meet all CCWD/HECC and NWCCU requirements.
- E) It is the responsibility of the Department Chair and Dean in the workflow to check and review the proposed program suspension for appropriate content, including a plan for communication and teach out of the program.
- F) Programs may be reinstated if the program has been inactive for a period not exceeding three years.
- G) Programs that have been inactive for greater than three years are considered new programs and must follow the program creation standards (ISP 162).
- H) Associate of Science Area of Emphasis programs will expire according to the agreements unless renewed by the department with the partnering institution.
- I) If the HECC decides to eliminate a Major Transfer Map (MTM) supporting degree, CCC will follow the program suspension process for that program.
- J) All reinstated programs must meet CCWD/HECC and/or accreditation requirements
- K) The Curriculum Office is responsible for updating CCWD/HECC, NWCCU, and Graduation Services about approved program suspensions and reinstatements.

REVIEW HISTORY

ISP Committee	Approval	April 24, 2026
ISP Committee	Approval	February 12, 2021
College Council	Reviewed	February 20, 2015
College Council	Reviewed	February 20, 2004
College Council	Reviewed	January 25, 2000

