

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Work and Regular Sessions from March 8, 2017
Date:	April 12, 2017
Division/Department:	President’s Office
RECOMMENDATION:	Approval of the Minutes for March 8, 2017



**BOARD OF EDUCATION MEETING
MINUTES
March 8, 2017**

WORK SESSION

Board Chair Richard Oathes called the work session of the Clackamas Community College Board of Education to order at 5:30 p.m. on Wednesday, March 8, 2017, in Room CC127 of the Bill Brod Community Center at Clackamas Community College.

High School Connections/Outreach

Director of Education Partnerships Jaime Clark reviewed what her department does and introduced her team, who work with 30 of the local high schools and 3,200 students. Students and their families save more than \$3M in fees by participating in CCC’s programs. Programs include Advanced College Credit (ACC), Expanded Options, High School CTE, High School Plus, and SMART Internships.

Board Member Ron Adams asked if CCC gets state funding for this FTE. Yes, it goes into the general fund. Jaime explained the fee structure for each of the programs. Ron asked if we have approached Tualatin High School about these programs. Jaime said we partner with that school district at World of Speed, but have not visited the high school yet. The team is focusing on school districts within the CCC boundaries.

Board Member Chris Groener asked if the college writes off the rest of the cost for those who do not pay full tuition. Jaime replied the high schools or school districts pay for the balance. She clarified that ACC is the same as dual credit.

Board Member Dave Hunt reported his daughter at Gladstone High takes classes through OIT. How do we shift those students back to classes at CCC? Jaime said we are actively pursuing articulation agreements, but high schools do have a choice on who they contract with. There is competition for these students. Oregon has new dual credit standards and CCC can now articulate in more areas, which

may create new partnerships. Some of the decisions depend on high school instructors and some depend on our relationship with the instructor and the high school. Counselors are supportive. We are communicating that we are a good place for high school students to take classes. Jaime said Mt Hood and Portland Community Colleges may offer courses that we do not, so we try to be supportive of, not competitive with other community colleges.

Jaime responded to questions from the Board and shared a student success story. This year, we will have many students graduating high school and completing an associate's degree at the same time. She reviewed the \$40,000 bond award to each district and the projects for which it is being used.

Ron said the Board will be presenting to the local high schools and would love to have the statistics presented today to share. Jaime will be attending those meetings with the Board members and she and PIO Lori Hall are working on the materials for the presentations.

Science, Technology, Engineering, and Math (STEM) Presentation

Dean Sue Goff provided an overview of the two STEM grants: STEM-CATS is a \$166,000 grant with advising, mentoring, and tutoring components; on the BUILD EXITO grant, we are a sub-grantee with PSU and have 8 scholars every year and STEM talks.

Instructor Rhonda Hull talked about activities and opportunities for getting students interested in STEM classes. She showed a video with students discussing their STEM experiences.

Board Member Jane Reid asked if CCC representatives go to high schools and share this information. Rhonda said not at this time, but she will be working on her sabbatical to create a STEM webpage. Instructor Tory Blackwell said we reach out to high schools when the STEM talks are scheduled. In response to a question from Board Member Dave Hunt, the students shared their first exposure to CCC.

Sue expressed her appreciation of STEM faculty and the data partnership with Institutional Research and Director BJ Nicoletti. She hopes that the STEM-CATS grant gets renewed and is excited about the bond construction projects and the ELC renewal.

The Work Session recessed at 6:47 p.m.

REGULAR SESSION

CALL TO ORDER

Chair Richard Oathes called the regular meeting of the Clackamas Community College Board of Education to order at 7:00 p.m. on Wednesday, March 8, 2017, in the Bill Brod Community Center at Clackamas Community College, Room 127.

ROLL CALL

Declaration of a quorum. Board members present were: Richard Oathes, Jean Bidstrup, Jane Reid, Chris Groener, Dave Hunt and Ron Adams. Greg Chaimov was excused.

College Representatives in attendance: President Joanne Truesdell, Vice President David Plotkin, Vice President Alissa Mahar, ASG President Jairo Rodriguez, Full-time Faculty President Nora Brodnicki, Part-time Faculty President Leslie Ormandy, Classified President Enrique Farrera, and Board Secretary Denice Bailey (Recorder).

Others in attendance: Director BJ Nicoletti, Dean Sue Goff, Interim Dean Tara Sprehe, Associate Dean Darlene Geiger, Dean Bob Cochran, Director Jarett Gilbert, Dean Cynthia Risan, Executive Director Jack Hardy, Dean Patricia Anderson Wieck, Director Chris Robuck, PIO Lori Hall, Executive Director Lisa Davidson, other CCC faculty and staff, students, and a member of the press.

COMMENTS FROM CITIZENS

Chair Richard Oathes read the guidelines for public comment at the Board meeting, and invited those who signed up to come forward.

There were none.

CONSENT AGENDA

The Board considered the approval of the following:

- a. Minutes (Work, Regular and Executive Sessions) 2.08.17
- b. Monthly Financial Report
- c. Capital Projects (Bond) Report

R16/17-31 Jane Reid moved, Chris Groener seconded the motion, to approve Consent Agenda items a through c. Motion passed unanimously.

COLLEGE REPORTS

Sabbatical Abstracts

FTF President Nora Brodnicki shared information on the 2015/16 sabbaticals. In response to a Board request from last year, Nora also provided an update on the ongoing benefit from the sabbaticals. Board Member Jean said Bidstrup said this information was of tremendous value. These are the kinds of stories that the Board wants to share with the community. This report was very much appreciated. Nora suggested this report be provided to the Board every four or five years.

Sabbatical Report

Director Jarett Gilbert introduced Instructor Debra Anderson. Debra shared information from her sabbatical, which was developing simulations for nursing assistants. They are using cameras and Go Pros in the lab. She reviewed the work done to develop the scenarios. She is working with students from Beaverton School District who are earning college credit at CCC and using the simulation scenarios. Simulations decrease performance anxiety and students appreciate being able to watch and assess their own performance. Debra thanked the Board for the opportunity to have a sabbatical and provide this new experience to students.

Open Education Resources (OERs)/OpenStax Presentation

David Plotkin reported he will provide a more comprehensive report on OERs in the spring, and introduced Instructor George Burgess. George provided some background on the general chemistry sequence. The previous textbook cost \$150, and was difficult for students to get, since it is out of print. He has adopted an OpenStax chemistry textbook, which students can get in hard copy for \$55, in iBook format for \$5, or for free in Web-book or PDF. It has the same topic coverage as the previous textbook. He gave a survey to students and the responses were all very positive. The overall savings to students per academic year is estimated to be \$20,000. George shared the process he went through in adopting this textbook. This is a very standardized course so it was a very easy process.

Board Member Chris Groener asked if students are as successful with an online textbook. George replied it is only the second term since the adoption, so it is too soon to tell. He will try to put something in place to track this. President Joanne Truesdell said since the material is equivalent in both formats, there shouldn't be much difference. David added, if there is a difference in student success, our assessment work will show that students are not meeting expectations and classroom materials will be one of the things examined.

David said about 30% of CCC classes use OERs. A standardized course leads to an easy adoption. For other courses, such as literature classes, they use a non-standardized curriculum and would require a lot more work to adopt. The instructor would have to adapt all assignments and assessments. He will provide more information on this subject later this spring.

Financial Forecast

Vice President Alissa Mahar reviewed federal and state statistics on unemployment, GDP, population growth, and the budget deficit. The percentage of the Community College Support Fund (CCSF) has decreased significantly. Here is what this information means for CCC: We need to focus on revenue generation, program prioritization, and efficiencies; federal and state governments are not going to solve our funding problem; and we need to be responsive to low wage earners within the district.

Alissa then presented information on the forecast assumptions, factors impacting the forecast, the Board-adopted budget principles, and operating revenue and expenditures. She reviewed the budget process briefly, and shared the timeline with the process integrated with planning and assessment.

NEW BUSINESS – FIRST READ

Furniture Purchases for Bond Projects

Dean Bob Cochran introduced Project Manager Mickey Yeager, who provided a report on the process to select a furniture vendor for bond construction projects. The estimated costs for Harmony West are \$450,000, including classroom furnishings, tables, chairs, event seating, computer labs, and lounge space furniture. This will be brought back to the Board for approval at a future meeting or they may request an emergency meeting if necessary.

NEW BUSINESS – ACTION

Contract Award: DeJardin Science Addition

Dean Bob Cochran said Harmony West now has all three floors. He took a tour of the construction site recently. The Industrial Technical Center is launching next month with a groundbreaking on April 6. Now we are starting to work on the DeJardin addition. He reviewed the RFP process for the design phase. He introduced Kurt Haapala, Kim Olson, Brian Iest, and Beth Brett from Mahlum Architects, who provided some background on the company and their interest in this job. Bob explained what this initial phase contract will cover.

R16/17-32 Dave Hunt moved, Jean Bidstrup seconded the motion to award a contract to Mahlum Architects in an amount not to exceed \$50,000 for the programming phase of the DeJardin Science Addition. Motion passed unanimously.

2017/18 Tuition and Fees

Alissa Mahar asked the Board to approve the recommended changes in tuition and fees for 2017/18.

President Joanne Truesdell said in the event the Community College Support Fund is significantly more than what we have forecast, we will come back to discuss a potential adjustment. Board Member Ron

Adams asked if we should try to lower tuition rather than stay within range of our competition. He is concerned that our students struggle to pay. Joanne said community college funding is very volatile and we never know how much money we will get from the state. It is difficult to navigate. Our tuition is not going up because of high employee wages, but because of increased regulation and requirements for reporting not only on students, but on safety, environmental concerns, and many others. Accreditation costs has also increased significantly. All of this contributes to our need to have increases in tuition and fees.

Board Member Dave Hunt suggested we highlight our low cost tuition and many scholarship opportunities in our marketing materials. Board Member Jean Bidstrup said moving to more OERs will have a huge impact on the overall cost for students. This is something that we have some control over.

ASG President Jairo Rodriguez said he believes the Board is doing the best they can with the financial situation we are in. Students have to see this as an investment in themselves.

R16/17-33 Jane Reid moved, Chris Groener seconded the motion to approve the following changes for the 2017/18 fiscal year: increase Tuition by \$3.00 per credit hour, increase the General Student Fee by \$.50 (50 cents) per credit hour; and increase the Student Technology Fee by \$1.00 per credit hour. Motion passed unanimously.

BOARD OPERATIONS

Personnel Report

The Board reviewed the list of employment changes on the personnel report.

Future Board Agenda Items

The Board reviewed the planning calendar. The Board Secretary will email the schedule of school board presentations. Board Member Ron Adams asked about inviting school districts to a CCC Board meeting. President Joanne Truesdell said it is not scheduled at this time. The Clackamas Education Service District is considering getting the county Boards together to talk about transitions and how we are serving each other. We could consider hosting a workshop here.

Board Chair Business Report

No report.

Clackamas Community College Education Foundation Report

Board Member Jean Bidstrup reported:

- The Foundation will host its annual scholarship reception on Sunday, March 12, 2017, in Randall Hall. The Board of Education, Deans, and Department Chairs are invited to attend.
- The Foundation is assisting the Horticulture Department with a fund raising event for the new Aboriculture program. This is an industry-driven event that will occur at Clairmont Hall on March 9.
- Ken Kuhns, CPA, is preparing the Foundation's annual audit. A report is expected in April.
- Sara Dier has been hired as the Administrative Assistant to the Foundation, Jay Andersen has been hired as the database analyst, and Darcie Iven has accepted the job of annual giving/alumni officer.

OCCA Report

Board Member Ron Adams reported there is a crush of new bills being introduced. A lot of them will go nowhere, but we can't tell which ones they are yet. Our lobby group may not think there is sufficient interest in a certain bill, but college presidents have some influence.

OSBA Legislative Policy Committee Report

Board Member Ron Adams reported OSBA and statewide school representatives will be meeting in Salem all day Monday, including visits to legislators. If someone has a suggestion on a particular legislator to contact, please send it directly to Ron.

Bond Project Citizen Oversight Committee (COC) Report

Board Member and COC Co-Chair Jane Reid reported there will be a ground breaking ceremony for the Industrial Technical Center on April 6 from 4:00 to 5:00.

Board of Education Community Reports

- Ron Adams went to the ELC meeting and tried to identify people and situations in old photos. It will be closed soon to begin the improvements. Dean Bob Cochran confirmed it will be closed in May.
- Chris Groener congratulated the wrestling team for finishing 2nd in the nation.
- Dave Hunt went to Senator Ron Wyden's town hall and said there was a massive crowd. No higher education issues came up. A large group from CCC went to the Ways and Means road show. Even though they were unable to speak because of the size of the crowd, he felt like it was a positive message and everyone there supported increasing revenue. He clarified that it is not about taking funding away from some other need, it is about increasing the size of the pie to adequately fund community colleges and other important services.

REPRESENTATIVE REPORTS AND COMMENTS

Associated Student Government President Jairo Rodriguez reported:

- The Multicultural Center has been doing great things, like music performances during lunch. This Thursday, a student will play piano in the café. The officer in charge has done amazing work this year.
- ASG is doing the Finals Power Cart at Oregon City and at Harmony.
- They are also hosting ice cream social at Harmony.

Full-Time Faculty Association President Nora Brodnicki reported:

- It was nice to see so many faculty at the Board meeting tonight.
- Asked the Board to refer to her report in the agenda packet.

Part-Time Faculty Association President Leslie Ormandy reported:

- She continues to have problems with email and spam filters.

Classified Association President Enrique Farrera reported:

- They have put together training sessions for the new Classified contract.
- The Classified association is part of the grant writing team for the HECC grant.
- He has been attending a lot of the legislative road shows.
- He is involved at the state level on discussing institutional racism.
- He provided a report to HECC on safety needs at community colleges.
- He had a great experience in Washington, DC. He encourages the college to look into grants now, before we move to an educational voucher system.

President's Report

President Joanne Truesdell reported:

- The procedures for implementing the Right to Learn resolution were in the Board folders and reviewed the process for developing them. She thanked all the people who worked with her on this.

Board Member Dave Hunt asked if she found anything surprising in the research. Joanne responded CCC's current procedures are what we are legalized authorized to do. This is the same thing that colleges that have labeled themselves "sanctuary" are legally authorized to do. Interim Director of Campus Safety Wendi Babst was able to help with subpoenas and warrants. CCC receives subpoenas regularly. We are less familiar with warrants, so it was good to share how to deal with those situations.

- Former CCC President Dr. John Hakanson passed away recently. He was instrumental in construction of many of our buildings and our infrastructure. The family has requested to hold a celebration of life for him here this summer.
- Staff are working through a Title III grant, and a veteran's Upward Bound grant. Luke Norman is working on obtaining additional transportation funds.
- She will attend the Workforce Board conference in Washington, DC. They will be focusing on Department of Labor grants.

Joanne then read a statement announcing her retirement in June of 2018. She expressed her appreciation to the Board and the college community and urged them to continue welcoming and serving students, as they did for her years ago.

Chair Richard Oathes thanked Joanne for her service to the college. He announced Board Members Jane Reid and Ron Adams have agreed to serve on a committee to select a search consultant and said that the Board will act to approve a search consultant and the search committee structure at the April Board meeting.

As there was no other business to come before the Board, the meeting was adjourned at 9:00 p.m.

April 12, 2017


Date



Denice Bailey, Recorder



Richard Oathes, Board Chair



Joanne Truesdell, Clerk