

<b>CCC BOARD OF EDUCATION – TOPIC SUMMARY</b>	
Topic:	Minutes of the Work and Regular Sessions from April 12, 2017
Date:	May 10, 2017
Division/Department:	President’s Office
<b>RECOMMENDATION:</b>	Approval of the Minutes for April 12, 2017



**BOARD OF EDUCATION MEETING  
MINUTES  
April 12, 2017**

**EXECUTIVE SESSION**

Board Chair Richard Oathes convened Executive Session under ORS 192.660(2)(e) on Wednesday, April 12, 2017, in the Bill Brod Community Center Room CC126 at 5:00 p.m. with the following people present: Board Chair Richard Oathes and Members Chris Groener, Dave Hunt, Ron Adams, Jean Bidstrup and Greg Chaimov; Dean Bob Cochran; Vice President David Plotkin; Vice President Alissa Mahar; President Joanne Truesdell; and Recorder Denice Bailey.

Real Property

Staff discussed a real estate issue with the Board.

Executive Session was adjourned at 5:40 p.m.

**WORK SESSION**

Board Chair Richard Oathes called the work session of the Clackamas Community College Board of Education to order at 5:45 p.m. on Wednesday, April 12, 2017, in Room CC127 of the Bill Brod Community Center at Clackamas Community College.

Fall and Winter Athletics

Director Jim Martineau introduced wrestling Coach Josh Rhoden, who reported the team has their first undefeated season this year. They placed second in the country, with 5 national finalists. The team members introduced themselves and shared what their plans are for next year. Jim reported that the team has an average 3.2 GPA. Board Member Jean Bidstrup personally congratulated each team member and gave them a token of recognition.

Jim said this winter’s group of athletes has been the best he has seen.

### Oregon Community College Association (OCCA) Report

President Joanne Truesdell introduced OCCA Deputy Director John Wykoff, who reported on legislative activity and budget issues.

John said the legislature is looking at a \$1.6 billion deficit. Almost everyone in education is considering implementing reductions this year. The Higher Education Coordinating Commission (HECC) proposed \$634M as the amount necessary to be fully funded. The current Community College State Fund (CCSF) is \$550M. The governor's budget proposed \$550M, or flat funding, for 2017/19. Community College and university funding often gets cut in times of budget deficit, because we have tuition as a source of revenue. Tuition used to be a third of community college revenue, now it is half.

The Oregon Opportunity Grant is a budget priority, and the governor added \$5M to that budget. That only funds half of the students who are eligible. The Oregon Promise was given \$20M, while the program costs \$40M to operate. The way the program is structured, lower income students receive less through the program than students with a higher socio-economic status. OCCA would like to see the GPA requirement and the \$50 per term co-pay eliminated. The good news is that Oregon Promise provided money for academic advising and the governor's budget kept that funding intact. Public testimony on capital construction requests will be May 5.

The next revenue forecast will be on May 16. It may be up a bit, but will not fully eliminate the deficit. The legislature is exploring ways to raise revenue, but it is an uphill battle.

John provided information on the following:

- A bill to move public employees into coordinated care organizations for health care
- Credit transfer bill
- Oregon Presidents' Council work group provided a proposal to align learning outcomes for five programs at all 17 community colleges and all seven universities. This would eliminate credit loss for students.
- Senate Bill 8, which allows community colleges to merge with universities. It will likely not go anywhere.
- Accelerated credits bill

### Title III Proposal

Interim Dean Tara Sprehe, Dean Sue Goff, and Director BJ Nicoletti reported they, along with many others, have been working on a Title III grant. The proposal is grounded in guided pathways and student success. CCC is not always eligible for Title III funding, but we are this year.

The three goals of the grant are to identify and map curriculum/programs; to improve CCC's entry and onboarding systems; and to improve CCC's academic and career coaching model.

The strategies that will be used to reach those goals are meta-major and curriculum mapping work; purchase of Navigate or other software; and collaborative coaching of cohorts (collaborative advising).

BJ and Sue reviewed the five-year plan and the budget. The grant application is due April 17. We will be notified in September if the application was successful, and will then identify the team to implement the grant. They will provide a report to the Board in October.

In response to a question from Board Member Greg Chaimov, Tara said this is a Federal Department of Education Grant, and it is a competitive process. We are working with a previously successful grant writer.

Board Member Chris Groener asked about the formula - what makes us eligible or ineligible? BJ replied it is a two-prong qualification. The college must serve a certain percentage of low income students, based the percentage of students who get Pell Grants. CCC meets criteria. The second part is our expenditure per student. CCC is always on the fence, due to a lot of reasons. The last time was because our expenditures per student were too high. Director Chris Robuck said the decision is based on college-wide statements, and PERS has to be included. This makes our budget look very unstable and volatile. The grant considered our whole budget but only applies it to credit students, not non-credit or Customized Training students. She described how our PERS liability counts against us for Title III grants.

Board Member Ron Adams asked what long term advantages the grant will provide. Tara replied the five-year plan builds a system for students to start, retain, and finish. We know what to do but need help doing it. We would use the funds on things that would be sustainable. She anticipates that revenue from more students being retained (coming back term to term) would pay for any future expenses.

The Work Session recessed at 6:56 p.m.

#### **LOCAL CONTRACT REVIEW BOARD**

The Local Contract Review Board hearing was moved to the May 10 meeting.

#### **REGULAR SESSION**

##### **CALL TO ORDER**

Chair Richard Oathes called the regular meeting of the Clackamas Community College Board of Education to order at 7:00 p.m. on Wednesday, April 12, 2017, in the Bill Brod Community Center at Clackamas Community College, Room 127.

##### **ROLL CALL**

Declaration of a quorum. Board members present were: Richard Oathes, Jean Bidstrup, Chris Groener, Dave Hunt, Greg Chaimov, and Ron Adams. Jane Reid was excused.

College Representatives in attendance: President Joanne Truesdell, Vice President David Plotkin, Vice President Alissa Mahar, ASG President Jairo Rodriguez, Full-time Faculty President Nora Brodnicki, Part-time Faculty Representative Chris Dreger, Classified Representative Claudia , and Board Secretary Denice Bailey (Recorder).

Others in attendance: Director BJ Nicoletti, Dean Sue Goff, Interim Dean Tara Sprehe, Associate Dean Darlene Geiger, Dean Bob Cochran, Director Jarett Gilbert, Dean Cynthia Risan, Director Jack Hardy, Dean Patricia Anderson Wieck, Director Chris Robuck, PIO Lori Hall, Director Lisa Davidson, other CCC faculty and staff, students, and a member of the press.

##### **COMMENTS FROM CITIZENS**

Chair Richard Oathes read the guidelines for public comment at the Board meeting, and invited those who signed up to come forward.

There were none.

### **CONSENT AGENDA**

The Board considered the approval of the following:

- a. Minutes (Work, Regular and Executive Sessions) 3.08.17
- b. Monthly Financial Report
- c. Capital Projects (Bond) Report

**R16/17-34** Greg moved, Chris seconded the motion, to approve Consent Agenda items a through c. Motion passed unanimously.

### **COLLEGE REPORTS**

#### President's Report

Joanne introduced CBI Director Lisa Davidson and invited her to introduce her new staff. Lisa introduced Matt Goff, the new CBI Training Manager.

#### Sabbatical Report

Sue Goff introduced Instructor Debra Carino, who provide a report on her sabbatical. Debra shared her sabbatical goals and her activities. She reviewed the outcomes from the sabbatical activities. She reported on activities which focused on her health, including taekwondo. She was able to incorporate some of the core values into her teaching.

### **NEW BUSINESS – FIRST READ**

#### 2017/18 Board Meeting Schedule

President Joanne Truesdell presented and the Board reviewed details of the proposed calendar for 2017/18. Joanne suggested moving the June 2018 meeting to the 27<sup>th</sup>. The Board agreed. That change will be made and this item will come back for action at the next meeting.

### **NEW BUSINESS – ACTION**

#### Construction Manager/General Contractor Delivery Method for DeJardin Expansion & Transit Center

This agenda item was moved to the May 10 meeting.

#### Industrial Technical Center (ITC) Guaranteed Maximum Price

Dean Bob Cochran, Karl Schulz from the inici group, and Mark Butler from Lease Crutcher Lewis were present for this item. At the December meeting, the Board approved a small contract for pre-construction services for the ITC. Today's item is about the guaranteed maximum price for the project. The Construction Manager/General Contractor (CM/GC) process requires the contractor to get pricing for the whole project. Bob reviewed the cost breakdown.

Board Member Dave Hunt asked how this price compares to our original estimate. President Joanne Truesdell said the ITC building alone was \$16M, which we are very slightly over. The estimate was \$14M for all parking lots and the Barlow lot is at \$4.1M.

Board Member Ron Adams asked what the downside is for using the CM/GC process. Bob said some contractors could only use subcontractors they are familiar with, but we have selected new teams for our different projects. Karl said in addition, CM/GC is not necessarily the lowest cost model. Right now the market is hot and subcontractor coverage is difficult. Using this process allows us to get better coverage. We had to rebid some items and did not have to accept the low bid. A hard bid process generally results in more change orders. Mark said many subcontractors were excited to work on this

project and so they were able to get competitive bids. 30% of the subcontractors are local or Minority/Women/Emerging Small Businesses (MWESB). They don't have to just select lowest bidder, they can talk to the subcontractors to make sure they are selecting the most responsive bidder at the best cost.

Board Member Jean Bidstrup ~~said~~ asked if CCC used this delivery model in the last bond. Bob said yes, on all the buildings. Karl said for this bond, we are looking at the delivery model for each project on a case by case basis. We have different models on different projects.

**R16/17-36** Jean Bidstrup moved, Chris Groener seconded the motion to adopt resolution 16/17-36 authorizing staff to enter into a CM/GC contract with Lease Crutcher Lewis for the construction of the ITC and Barlow parking lot for a combined guaranteed maximum price of \$20,371,219; and for an owners contingency of \$1,620,000 for design unknowns or changes requested associated with the ITC and \$415,000 for unknowns and potential soil mitigation for the Barlow parking lot. Motion passed unanimously.

#### Contract Award: Bond Furniture Vendor

Dean Bob Cochran is reporting for Mickey Yeager. He reviewed the process followed in selecting a furniture vendor. This resolution authorizes the vendor to get started on the furniture purchasing for the bond projects.

**R16/17-37** Greg Chaimov moved, Chris Groener seconded the motion to adopt the resolution authorizing the college to award a contract to Pacific Furnishings for initial services not to exceed \$100,000 for space planning and coordination of furniture purchasing and installation of furniture for all bond projects. Motion passed unanimously.

#### Resolution to Authorize Bond Issue

Vice President Alissa Mahar asked the Board for authority to sell the remainder of the General Obligation Bonds. There are \$45M left to sell. Board Member Greg Chaimov asked what interest we hope to get. Alissa responded she hopes for between 4 and 6 percent, but cannot be sure.

**R16/17-38** Greg Chaimov moved, Jean Bidstrup seconded the motion to adopt the resolution to authorize the issuance, negotiated sale, and delivery of General Obligation Bonds; designate an authorized representative, bond counsel, and underwriter; delegate the approval and distribution of the preliminary and final official statements; and authorize the execution of a bond purchase agreement and related matters. Motion passed unanimously.

#### Presidential Search Consultant

Board Member Ron Adams reported an RFP was issued and sent to seven firms. He, Vice Chair Jane Reid, and Transition Liaison Amanda Coffey interviewed three firms on April 7, and recommend the Board award a contract to Gold Hill Associates.

Ron said the principal for Gold Hill is Preston Pulliams, former president at PCC. He has placed several presidents at Oregon community colleges. Ron spoke with contacts where those searches were done and they were delighted with Preston's work. He is confident Gold Hill will do an impressive job for us.

**R16/17-39** Dave Hunt moved, Chris Groener seconded the motion to award a contract to Gold Hill Associates in the amount of \$44,000 for recruitment and consultant services for the presidential search. Motion passed unanimously.

### Presidential Search Committee Structure and Timeline

Board Member Ron Adams said he and Vice Chair Jane Reid were the board members participating in the consultant search process. They are not necessarily the members who will be on the search advisory committee. He suggested asking Gold Hill to advise us on the size and membership of the search committee. Ron recommended the Board approval of the structure of the committee as a draft that is subject to change.

**R16/17-40** Greg Chaimov moved, Chris Groener seconded the motion to approve the preliminary structure of the Presidential Search Advisory Committee as presented. Motion passed unanimously.

## **BOARD OPERATIONS**

### Personnel Report

The Board reviewed the list of employment changes on the personnel report.

### Future Board Agenda Items

The Board reviewed the planning calendar.

### Board Chair Business Report

President Joanne Truesdell reported the Board Goals Status Report will be provided next month.

### Clackamas Community College Education Foundation Report

Board Member Jean Bidstrup reported:

- For the month of March, the Foundation received just over \$101,000 in gifts. \$45,000 of that was through a fundraising event for the Aborigiculture program.
- The CRT gala is coming up this Saturday night, April 15.
- Board members should have received invitations to the music department's "Music, Performance and Technology" event hosted by the Foundation coming up on Wednesday, April 19.
- The Foundation's annual audit was recently completed and received a "clean opinion" from the auditing firm of Kuhns & Company. Mr. Kuhns will report the results of the audit to the full Foundation board on Monday, April 17.

### OCCA Report

Board Member Ron Adams reported he attended an OCCA meeting two weeks ago. They had a draft budget to review. They want to hire full time communication person/lobbyist. Nominations for the 2017/18 executive committee were held, and Board Member Dave Hunt was nominated as Vice President. The next meeting is May 25, but he will be out of town. Dave will attend.

### OSBA Legislative Policy Committee Report

Board Member Ron Adams reported the Legislative Policy Committee has been amazingly quiet. They met for a day and heard some great speakers. It was an excellent meeting but no decisions were made and no positions agreed upon. It is difficult to watch.

### Bond Project Citizen Oversight Committee (COC) Report

This report was deferred until next month, due to Vice Chair Jane Reid's absence.

### Board of Education Community Reports

Dave Hunt reported:

- He appreciated his visits with legislators in Salem, and Senator Devlin's campus visit.
- The Foundation Scholarship Reception was fabulous and the Industrial Technical Center groundbreaking was great.
- He, Board member Chris Groener, and President Joanne Truesdell presented to the Oregon City School District's Board of Education.
- He testified before the Ways and Means Committee.
- He suggested we work harder to bring students to testify and try to get all 17 community colleges represented.

Ron Adams reported:

- Senator Devlin's visit gave us a chance to show him the need for the DeJardin expansion.
- Capital construction funding is still looking positive.
- He was at PSU last Thursday and saw Senators Devlin and Representatives Lininger and Parrish.
- He presented Monday to the West Linn Wilsonville School Board and said he likes the presentation on connections to high school students. Director Jaime Clarke did a great job.
- OSBA is holding a legislative meeting on Saturday at 10:30 and invited everyone to come. Every affiliated legislator with Clackamas County will be there.
- Will attend the April 22 Earth Day celebration.
- He sat in on interviews for Director Chris Robuck's replacement, as she is retiring in June. He said her expertise will be missed.

Chris Groener reported:

- He visited an Oregon City School Board meeting
- He hosted the Industrial Technical Center groundbreaking
- He attended the campus legislative visit.

Jean Bidstrup reported she attended:

- The Foundation Scholarship Reception
- The ITC groundbreaking ceremony
- The All Staff Recognition event

Greg Chaimov reported he has been spending time visiting legislators.

## **REPRESENTATIVE REPORTS AND COMMENTS**

Associated Student Government President Jairo Rodriguez reported:

- A Sexual assault awareness poster is being distributed this month. He thanked Megan Baumhardt, Patricia Anderson Wieck, Chris Smith, and John Ginsburg for their help with this project.
- Titanic Remembrance day is Thursday and they will be showing the movie.
- ASG gave out 25 grants this term.
- Easter egg hunt is planned.
- Wednesday is road clean-up day.
- ASG elections are happening. The unopposed Vice President is candidate is Daniel Merrill and Jairo will be running for president again, also unopposed.
- CCC received an award for outstanding service project of the year for the Cougar Cave

Full-Time Faculty Association President Nora Brodnicki reported:

- FTF have been busy. Nora shared some of the highlights of her written report.
- Classified President Enrique Farrera was featured in a two page article in the OEA magazine.

Part-Time Faculty Association

PTF Representative Chris Dreger, filling in for President Leslie Ormandy, reviewed the report included in the agenda packet.

Classified Association president Enrique Farrera reported:

- The Classified association has been advocating for the budget at the legislature.
- All students who go through CCC are helped by classified employees through registration, advising, and other services.
- Statewide conference was held last weekend.
- The OEA representative assembly is coming up.
- He appreciates President Joanne Truesdell for allowing classified to maintain funding for professional development this year.
- NEA is holding a conference on ethnic minorities in higher education. It would be a great opportunity to attend.

As there was no other business to come before the Board, the meeting was adjourned at 8:11 p.m.

May 10, 2017

Date



Denice Bailey, Recorder



Richard Oathes, Board Chair



Joanne Truesdell, Clerk