

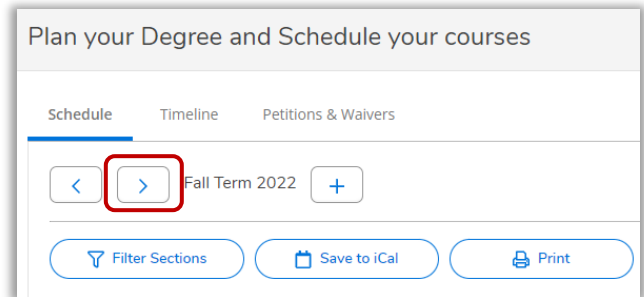
# How to Locate Course Textbooks

This guide will cover the steps for locating and purchasing textbooks.

## Locating and Purchasing Course Textbooks

1. Log into [my.clackamas.edu](http://my.clackamas.edu) with your CCC username and password
2. From the **Classes** menu, select **My Class Schedule**

It will automatically default to the current term. You may need to click the right arrow to view the appropriate term.



3. Click on the course and review the *Section Details*
4. Click the **Bookstore Information** link at the bottom of the Section Details window.

This will launch the CCC BNCollege website and display the course materials for this course.

**Note:** Not all courses have required materials or a physical textbook. Some course materials are offered online while others may have digital materials that are emailed to you.

5. Review the course materials that are required or recommended and choose your preferred format and condition.
6. Click the **ADD TO CART** button.

Return to the Plan & Schedule tab and repeat this process for any additional courses before proceeding to checkout.

If a used book is not available, it will be substituted for a new book and your final total will be higher than the estimated total shown on the Order Summary screen at the end of this process.

7. Click the **PROCEED TO CART** button.
8. Verify your order summary and choose your shipping method.
9. Click the **PROCEED TO CHECKOUT** button.
10. Log into your existing account, create an account or proceed as a guest to complete the purchase process.

**Note:** If you are renting a book or have chosen a digital copy, you cannot use the guest account option. For book rentals, a card will be required to secure the book, even if you are using funds from your financial aid account. If you have Financial Aid money after tuition and fees, you can charge textbooks and supplies to your student account. You can charge one week before the start of the term through the last business day of the second week of term. Learn more about charging books to your student account on the Financial Aid and scholarships page of the CCC website

Purchase instructions vary based on selections. If you have any questions, please contact the CCC bookstore at 503-594-6500 or [sm8278@bncollege.com](mailto:sm8278@bncollege.com)

If you need additional options for obtaining textbooks, please visit [Textbook Help for CCC Students](#)