

7738 SE Harmony
Milwaukie OR 97222

Contact us at
[www.bizcenter.org/
clackamas](http://www.bizcenter.org/clackamas)



The Clackamas SBDC provides In-depth, confidential, one-on-One guidance go businesses and Prospective entrepreneurs at no fee. We can help you assess and create a plan for your business.

Clackamas BizCenter is a Member of the Oregon Small Business Development Center Network and operates in Partnership with the SBA and The Oregon Business Development Department.



Small Business Development Center Summer 2017 Schedule

Serving Clackamas County Businesses for over 30 Years

Going Into Business

FREE Introduction to Small Business

Thursday class from 6:30 pm to 9:20 pm
Harmony Campus – 3 story brick building
Room: H-320
Dates: July 6th, August 3rd, or September 7th

The 3 hour “Going Into Business”, orientation introduces the steps you need to take to start up and successfully operate a small business.

QuickBooks Pro: Part I

Wednesday classes from 6:10 pm to 9:20 pm
Harmony Campus –Room: H-190
Date: July 19th through August 9th
Fee: \$229.00
Topics include: how to navigate, set up a company file, enter sales, and pay bills.
Required: Proficiency with computers & Windows.

Real Estate Broker's License class

Tuesday classes from 6:00 pm to 8:50 pm
Plus one Saturday (9/9) from 8:00 am to 5:00
Harmony Campus – Room H-320
Date: June 27th – September 5th, 2017
Fee: \$600.00 (includes all materials)

This accelerated course prepares you to qualify for the Oregon Real Estate Broker's License Exam.

Preparing for the CCB Exam

Friday & Saturday classes from 8:00 am to 5:00 pm
Harmony Campus – 3 story building
Room: H-320
Fee: \$375.00 (includes book & materials)
Dates: July 14th & 15th or
September 8th & 9th

This is the 16 hour pre-education course required by the Construction Contractors Board (CCB) for certification to take the CCB Exam.

Clase de Preparacion Para el Examen CCB

Viernes y Sabado (8 am to 5pm)
15 de Septiembre y 16
Harmony Campus – 3 story building
Salon: H-320
Costo: \$450.00 (includes book and materials)

- *16 Horas De Clase
- *Manual Del CCB
- *Suplementos De Los Capítulos
- *Guía De Estudio
- *Dos Años De Certificación Requerida Para Toma El Examen Para mas informes y preguntas acerca de las clases llame al 503-594-6232 or 971-413-1838

To register online “Going Into Business”:

Go to:
www.bizcenter.org/clackamas
Click on “Events”
Click on “Start-up Assistance”
Click on “Going Into Business”
Click on “Register”
Complete information
For questions please call (503)
594-0738.

To register online “Real Estate Broker License”:

Go to www.clackamas.edu/sbdc
Under “To register for courses
and classes”
Click on “CougarTrax”
Click on the green icon
“Continuing Education”
Click on highlighted in blue
“Search for Classes/Workshops”
Scroll down to “Topic Code”
using the down arrow click on
SBM-Sm Business Dev. Center
Click on “Submit”
Find “SBM-010-01” Real Estate
Broker” class
Click on the white box next to
the class
Click on submit
Fill in the personal identification
form and follow the prompts for
payment. Requires credit/debit
card payment.

If you have problems registering
contact us at (503) 594-0738.



To register online “QuickBooks Pro Part I”:

Go to www.clackamas.edu/sbdc
Under “To register for courses
and classes”
Click on “CougarTrax”
Click on the green icon
“Continuing Education”
Click on highlighted in blue
“Search for
Classes/Workshops”
Scroll down to “Topic Code”
using the down arrow click on
SBM-Sm Business Dev. Center
Click on “Submit”
Find “xsbm-0011-21”
QuickBooks Part I” class
Click on the white box next to
the class
Click on submit
Fill in the personal identification
form and follow the prompts for
payment. Requires credit/debit
card payment.

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To register online “Preparing for the CCB Exam”:

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“Continuing Education”
Click on highlighted in blue
“Search for
Classes/Workshops”
Scroll down to “Topic
Code” using the down
arrow click on SBM-Sm
Business Dev. Center
Click on “Submit”
Find:
“xsbm-0011-31 or
“xsbm-0011-30
”Preparing for the CCB
Exam” class
Click on the white box
next to the class with the
right date
Click on submit
Fill in the personal
identification form and
follow the prompts for
payment. Requires
credit/debit card payment.

If you have problems
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