

# 2018—2019 High School Plus Registration Information

High School Plus registration dates are determined by your high school class dates. To find out when you need to register for your class(es), visit [www.clackamas.edu/hsc](http://www.clackamas.edu/hsc) and select your high school.

## Getting Started—Apply to CCC

Before you can register, you will need to apply to CCC to have a student account created. Apply online at [www.clackamas.edu/acc/register](http://www.clackamas.edu/acc/register). Once you apply you will receive your CCC ID#, username and password to register for your HSP classes. If you already have a CCC account, you will not need to apply to CCC again. If you are not sure if you have a CCC account, or do not remember your account information, email [hsconnections@clackamas.edu](mailto:hsconnections@clackamas.edu). We are here to help!

## How to Register

### STEP 1: Log In to your MyClackamas account.

Go to [my.clackamas.edu](http://my.clackamas.edu) to login using your CCC email and password. Don't know your account information? Email [hsconnections@clackamas.edu](mailto:hsconnections@clackamas.edu) with your name and birth day and we can find it for you!

### STEP 2: Find your HSP Classes

On the left of the screen, under CougarTrax, click on 'Registration' and select 'Register for Sections' from the drop down menu.

IMPORTANT: To find your ACC classes, enter ONLY the term in the first box and the HS instructor last name in the last box and hit submit. DO NOT enter in any other information into the other boxes.

### STEP 3: Register

Select the appropriate classes, click submit. The classes you selected will come up once more. On the left of each class, drop down the action bar to **RG Register** and click submit. A message will come up about payment, you can disregard that, no payment is needed.

**Students Please Note:** CCC staff cannot release student information to your parents or guardians without signed permission from you. You may release your student information by submitting a FERPA form online at [www.clackamas.edu/acc/register](http://www.clackamas.edu/acc/register).

Questions? Need Help?

For Registration Videos and Tutorials visit  
[www.clackamas.edu/acc/register](http://www.clackamas.edu/acc/register) or contact  
503-594-3499 | [hsconnections@clackamas.edu](mailto:hsconnections@clackamas.edu)

