



## 2027 Advising Guide

Start Date: Winter Term 2027

Clackamas Community College – Health Sciences Department  
Harmony Campus, Harmony East 3rd Floor  
Phone: 503-594-6589; Email: [healthsciences@clackamas.edu](mailto:healthsciences@clackamas.edu)

## Medical Billing and Coding - Clackamas Community College Harmony Campus, Milwaukie, OR

To be considered for formal program admittance, students must complete a series of prerequisite courses prior to the program starting. The Medical Billing and Coding Program accepts 24 students per cohort. Classes start in Winter term and are offered remotely and online.

**NOTE:** Students may apply while taking pre-requisite courses during Fall term, however, their application status will be “conditionally accepted” and the student will be placed on a waiting list. Any student who completes prerequisites during Fall term will be accepted in the order they apply to fill any remaining open program seats.

If you have questions regarding the information, dates and or process below, please contact [healthsciences@clackamas.edu](mailto:healthsciences@clackamas.edu).

### Application Deadlines and Dates

- Application Opens: July 1, 2026
- **Application Closes:** November 2, 2026
- **Notification of Application Status:** November 17, 2026
- Mandatory Orientation for Conditionally Accepted Students: December 1, 2026 (Zoom)

### Prerequisite Courses

(Must be taken prior to the **start of the program** with a “C” or better)

- WR-121Z English Composition -or- WR-101 Workplace Writing
- HP-110 Medical Terminology
- BI-120 Intro to Human Anatomy & Physiology or BI-231, BI-232, & BI-233

### Additional Courses

(\*Note: courses may be taken at any time; however, students must complete the courses below to earn the 1-year certificate in MBC. It is recommended that you take these courses prior to enrollment in the MBC Program).

- \*MTH-060 Algebra 1 or MTH-098 College Math Foundations
- \*BA-131 Introduction to Business Computing
- \*COMM-218Z Interpersonal Communication

## Note about Student Success with Online Courses

The MBC Program is designed for online and remote learning. The online courses require students to have strong computer skills (examples below):

- using Microsoft Word, Excel, and PowerPoint, and Google Docs;
- saving and uploading documents;
- using email, and avoiding phishing attempts;
- attaching documents to emails;
- navigating the Internet; recognizing credible, safe information;
- searching for career and job information;
- understanding the impact of your digital footprint;

Although not required, we encourage students to prepare for online course navigation by completing the following free preparatory courses:

- Computer and digital literacy - <https://libguides.clackamas.edu/northstar>
- Moodle 101 – Information about Moodle can be found on the CCC website by searching “Moodle 101”

**ADA Accommodations:** The Americans with Disabilities Act of 1991 (ADA) mandates that reasonable accommodations must be made for individuals with disabilities. Any student who may need an accommodation for a disability should make an appointment with the Program Director and the Disability Resource Center.

# Medical Billing and Coding Application Steps

**Step 1: Review all information provided on the website prior to applying.**

**Step 2: Meeting program academic prerequisites**

To be eligible for the program, students must meet the following academic requirements:

- BI-120 Introduction to Human Anatomy and Physiology
- or BI-231 Human Anatomy & Physiology I
  - & BI-232 and Human Anatomy & Physiology II
  - & BI-233 and Human Anatomy & Physiology III
- HP-110 Medical Terminology
- WR-101 Workplace Writing or WR-121Z Composition I

Note: If you have taken pre-requisite courses at another institution, you will be asked to upload your unofficial transcripts in the program application. If you need assistance with course placement assessment (e.g., MTH or WR) or have general questions regarding the program, please schedule an appointment with the admissions team at [welcome@clackamas.edu](mailto:welcome@clackamas.edu).

**Step 3: Apply to the program**

Complete the online application form; the link can be found on the MBC webpage.

Note: Conditionally accepted students will be invited to participate in a mandatory orientation on Zoom. More information will be provided in acceptance letters.

## Program Contacts

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