



2026 Advising Guide

Clackamas Community College – Health Sciences Department
Harmony Campus, Harmony East 3rd Floor
Phone: 503-594-6589; Email: healthsciences@clackamas.edu
[Health Sciences Webpage](#)
[Medical Billing and Coding Program Webpage](#)

Medical Billing and Coding - Clackamas Community College Harmony Campus, Milwaukie, OR

In order to be considered for formal program admittance, students must complete a series of prerequisite courses prior to the application closing. The Medical Billing and Coding Program accepts 24 students per cohort and classes start in Winter term and are offered remotely and online.

Students may apply while taking pre-requisite courses during Fall term, however, their application status will be 'conditionally accepted' and student will be placed on a waiting list. Any student who completes pre-requisites during Fall term and are conditionally accepted will be placed in a lottery to fill any remaining open program seats.

If you have questions regarding the information, dates and or process below, please contact healthsciences@clackamas.edu

Application Deadlines and Dates

Application Opens:	August 1 st 2025
Application Closes:	November 3 rd , 2025
Notification of Application Status:	November 17 th , 2025
Mandatory Orientation for Conditionally Accepted Students:	TBD (late November)

Program Starts in Winter 2026

Prerequisite Courses (Must be taken prior to the start of the program with a "C" or better)

- ☐ WR-121Z English Composition -or- WR-101 Workplace Writing
- ☐ HP-110 Medical Terminology
- ☐ BI-120 Intro to Human Anatomy & Physiology – or- BI-231, BI-232, & BI-233

Additional Courses (*Note: courses may be taken at any time; however, students must complete the below courses in order to earn 1-year certificate in MBC. It is recommended that you take these courses prior to enrollment in the MBC Program).

- ☐ *MTH-060 Algebra 1 -or- MTH-098 College Math Foundations
- ☐ *BA-131 Introduction to Business Computing
- ☐ *COMM-218Z Interpersonal Communication

Student Success with Online Courses

The MBC Program is designed for online and remote learning. The online courses require students to have strong computer skills (examples below):

- using Microsoft Word, Excel, and PowerPoint, and Google Docs;
- saving and uploading documents;
- using email, and avoiding phishing attempts;
- attaching documents to emails;
- navigating the Internet; recognizing credible, safe information;
- searching for career and job information;
- understanding the impact of your digital footprint;

Although not required, we encourage students to prepare for online course navigation by completing the following free preparatory courses:

- ☐ Computer and digital literacy - <https://libguides.clackamas.edu/northstar>
- ☐ Moodle 101 – [link to register](#)

Medical Billing and Coding Application Steps

Step 1: Review all information provided on the website* prior to applying. Website information link: [Medical Billing and Coding Program](#)

*Website information includes: Advising Guide, FAQ, Schedule, Costs, Supplies, Advising Information

Step 2: Meeting program academic prerequisites

In order to be eligible for the program, students must meet the following academic requirements:

- BI-120 Introduction to Human Anatomy and Physiology
or BI-231 Human Anatomy & Physiology I
 - & BI-232 and Human Anatomy & Physiology II
 - & BI-233 and Human Anatomy & Physiology III
- HP-110 Medical Terminology
- WR-101 Workplace Writing or WR-121Z Composition I

Note: If you have taken pre-requisite courses at another institution, you will be asked to upload your unofficial transcripts in the program application. If you need assistance with course placement assessment (e.g., MTH or WR) or have general questions regarding the program, please schedule an appointment with the admissions team at welcome@clackamas.edu

Step 3: Apply to the program

Complete the online application form.

Note: Conditionally accepted students will be invited to participate in a mandatory **orientation on Zoom to be announced**. More information will be provided in acceptance letters.

Program Contacts

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