

Expanded Options Student Checklist



- 1. **Meet with your high school counselor EACH college term** to complete the Expanded Options Participation Form with the classes you are forecasted and approved to take at CCC.
- 2. **Know your myClackamas account information.** Make sure you can log into your myClackamas account. *If you are a new student, complete the online application for admission at www.clackamas.edu/apply to receive your account information.*
- 3. **Complete mandatory online orientation.** New students are required to complete an online orientation through their myClackamas account. The orientation should only take about an hour. Students cannot register until they complete the orientation.
- 4. **Take Placement Tests or complete PASS.** You **must** have placement test information (Accuplacer, PASS or SAT/ACT scores) prior to your FIRST term of college classes since many courses have pre-requisites in place, which means you won't be able to register unless you fulfill the pre-reqs. Visit www.clackamas.edu/placement_testing for more information and sample tests.
- 5. **Schedule an advising appointment or drop in to see Katie Harvey** in the Advising Center to turn in paperwork. She will assist you in selecting and registering for classes based on your Participation Form and academic goals. You will need to turn in the following documents:
 - ⇒ Completed Expanded Options Participation Form
 - ⇒ Placement Test Information (needed for first term only)
 - ⇒ Unofficial High School Transcript (needed for first term only)
 - ⇒ FERPA Release (optional, only needed once per year)

If you do not have all of your forms with you when you meet with Katie, you can turn in the rest of them in to the drop box on the door of CC 113.
- 6. **Pick up your CCC Student ID card** if it is your first term. If you are a returning student, get a new term sticker from Enrollment Services in Roger Rook. The first card is free; replacements are \$10. You need student ID for library checkout, access to computer/tutoring labs, and admission to college events.
- 7. **Get your textbooks.** If your high school participates in book requisitions, email Joy Overlin (joydeano@clackamas.edu) to request your textbooks after finals week of the previous term. If not, check with your high school counselor on how they would like you to purchase your textbooks.
- 8. **The last but most important step... Go to class!** Taking college classes is going to be challenging at times. As a high school student, you have extra support. Reach out to your high school counselor or Katie if you have questions, concerns or just need a little boost to get you through the term—we are here to help.



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