

## POSITION DESCRIPTION

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### CONFLUENCE AMERICORPS PROGRAM

The Confluence AmeriCorps Program advances environmental equity through innovative partnerships with local organizations in the Portland metropolitan area. We offer life-changing service opportunities that engage members at the intersection of environmentalism and social justice while promoting individual leadership and development. This position is a dynamic combination of serving with a Project Partner on a dedicated project (80%) and engaging in professional and leadership development opportunities alongside a member cohort (20%). [www.confluencecenter.org](http://www.confluencecenter.org)

### EQUITY & INCLUSION

Confluence does not discriminate against any person or group on the basis of race, age, creed, color, religion, national origin or ancestry, gender identity, ability, sexual orientation, expression, pregnancy, parents/guardians with children, or veteran status. Confluence is committed to a diverse workplace, and to supporting our members and staff with ongoing equity trainings and career development opportunities. Confluence, like many environmental programs, has historically been a predominantly white space, and in an effort to decolonize dominant structures of oppression, **we strongly encourage people of color to apply.**

Confluence provides reasonable accommodations to applicants and employees. Applicants with disabilities may request a reasonable accommodation and/or alternative formats at any point in the employment process.

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### DATES OF SERVICE

September 6, 2023 – July 26, 2024 (11 months – 1700 hours)

### POSITION TITLE

Watershed Health Educator



### PROJECT PARTNER

Environmental Learning Center at Clackamas Community College

[www.clackamas.edu/elc](http://www.clackamas.edu/elc)

### POSITION SUMMARY

This position is in partnership between the Confluence Environmental Center, AmeriCorps Program, and the Environmental Learning Center (ELC) at Clackamas Community College. The ELC is a vibrant outdoor learning space designed to enrich student learning through exploration and is seeking a Watershed Health Educator to serve in this AmeriCorps role. The positions' primary goals include:

- Serving as the lead instructor for the ELC's youth outdoor education programs by developing and implementing curriculum on watershed health, ecosystems, adaptation, biodiversity, and the impact of human activity for field trips, livestreams, and day camps (50%).
- Developing and managing a volunteer program that welcomes, informs, and engages community members in several stewardship activities and education programming among the ELC's wetlands and forest (30%).

The member will participate in Confluence led leadership development activities including Leadership Training Series, a Change Agent Project (CAP), team meetings, National Service events and other self-directed development activities (20%).

### ESSENTIAL FUNCTIONS (to include, but not limited to):

- Lead watershed health field trips and live stream programs for grade K-5 classes.
- Develop camp curricula and serve as camp leader for winter and summer day camps.
- Plan, organize, and lead volunteer events to prep educational materials.
- Plan, organize, and lead site stewardship events, such as invasive weed removal, mulching, pruning, or planting.
- Develop a Volunteer Engagement Plan and build volunteer base by researching best practices, creating relationships with community partners and tracking data.
- Coordinate with Marketing Coordinator to plan outreach activities and put out calls to action via social media, press releases, etc.
- Engage with children in a safe, welcoming and engaging manner.
- Interact with parents and teachers in a professional manner.
- Follow all safety rules and procedures for work areas.
- Complete and submit all necessary paperwork and reports in a timely manner; attend and complete all training and service requirements; wear Confluence uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.
- Abide by program and AmeriCorps policies. Under no circumstances will Members be asked to perform prohibited activities outlined in the approved grant.

### POSITION REQUIREMENTS

- Knowledge of the natural world and an interest in environmental education.
- Experience working with youth while encouraging a fun and enriching environment, engaging the imagination and conveying key concepts.
- Familiar with MS applications such as Word and Excel and standard office processes.
- Skilled in research, organization and time management.
- Ability to work with large groups of students in an outdoor setting while coordinating with other staff.
- Effectively communicate with staff, families, teachers, and youth.
- Ability to work outdoors in inclement weather, walk on uneven terrain, lift up to 40 pounds and occasionally serve on evenings or weekends.
- Exemplify traits that reflect the College's culture, including integrity, a customer service orientation, cultural competency, trustworthiness, flexibility, and a willingness to change.
- Willingness/openness to learn about and discuss racial equity and social justice issues.
- Ability to serve as part of a diverse team.
- Regular and reliable attendance and dependability.
- AmeriCorps Members must be: 18 years of age or older at beginning of service term; U.S. citizen, national or lawful permanent resident; in possession of a high school diploma or equivalent, or commit to earning one prior to receiving education award; able to commit to the full term of service; able to successfully pass a fingerprint criminal history background check and satisfactory report from the National Sex Offender Public Website (NSOPW) prior to the start of the position.

### PREFERRED QUALIFICATIONS (*not required but a mix of any of the following helps*):

- Bachelor's degree in Environmental Science/Education or a related field preferred but not required.
- Experience leading outdoor education programs for youth.
- Experience working with/leading volunteer programs.
- Experience conducting watershed health activities, including invasive plant removal
- First Aid certification
- Oregon Driver's License to drive ELC van to transport students to field trip sites.

### MEMBER BENEFITS INCLUDE

- \$18,300 living allowance paid over the 11-month term of service (approx. \$1,660 monthly, before taxes).
- \$6,895 education award (qualified student loans and/or education expenses)
- Loan Forbearance

- Health Care Insurance
- Child Care Reimbursement
- \$100 Training Fund
- Professional Leadership Certificate, Trainings and Networking opportunities.
- May be eligible for Supplemental Nutrition Assistance Program (SNAP).
- Free access to college’s gym, library, ELC professional development and campus-wide engagement events, including those hosted by the DEI Office and the Multi-Cultural Center.
- TriMet monthly pass and access to college’s transportation assistance program.

#### PROJECT LOCATION & TRANSPORTATION INFORMATION

- Service will take place on-site at Clackamas Community College
  - Clackamas Community College ([directions](#))- 19600 Molalla Ave., Oregon City, OR 97405
- The ELC resides on the traditional homelands of the Clackamas, Cascades, and Tumwater bands of Chinooks, as well as the Tualatin and Pudding River bands of Kalapuya and the Northern Molalla people.

#### HOW TO APPLY

**STEP 1: Apply to Project Supervisor:** *(Conducts first round interviews and recommends top candidates to Confluence)*

Email the following items to Renee Harber at [rharber@clackamas.edu](mailto:rharber@clackamas.edu), (503) 594-3015:

- **Résumé**
- **Cover letter (1 page)**
- **Contact information for three references (name, title, relationship, email & phone)**

**STEP 2: Interviews:** If selected, you will be offered an interview with the project partner.

Top candidates will be emailed to Confluence, who will conduct a second interview before making a decision.

**QUESTIONS ABOUT CONFLUENCE OR AMERICORPS?**

Salma Preppernau | Outreach Coordinator | 503-719-6779 | [spreppernau@confluencecenter.org](mailto:spreppernau@confluencecenter.org)