Clackamas Community College

Student Information Update

Student ID* _____   ***Indicates required field***

Indicate the information you would like to update on your record (check all that apply). Your legal name will appear on official documents, such as transcripts, account statements, tax forms, and financial aid documents. Your chosen name will appear in most other places, such as rosters, emails, myClackamas, Moodle, and Outlook. ***Note***: *Visit your User Profile within Self-Service in myClackamas to update your preferred pronoun, gender identity, home address, personal email address, and/or phone number.*

☐ Legal Name   ☐ Date of Birth   ☐ Social Security Number   ☐ Chosen Name   ☐ Legal Sex

Legal Name updates require: A copy of an official name change document, which includes government-issued photo ID (driver's license, passport, military ID, tribal ID, Alien Registration card, etc.), marriage license, divorce decree, immigration documents, or other government-issued documentation.

Social Security Number updates require: A copy of your signed Social Security card.

Date of Birth updates require: A copy of a government-issued document containing your date of birth, which includes government-issued photo ID, birth certificate, etc.

Chosen Name and Legal Sex updates: Do <u>not</u> require any documentation, but we recommend that your legal sex matches what is listed on your government-issued ID, as this may be required for financial aid purposes.

Updated Information

Legal Name (First, Middle, Last)* _____

Date of Birth* _____ Social Security Number _____

Chosen Name (First, Middle, Last) _____

Legal Sex (select one)   ☐ Female   ☐ Male   ☐ Non-Binary   ☐ Prefer Not to Answer

If updating your legal/chosen name, would you like your CCC email to be updated too?   ☐ Yes   ☐ No

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Student Signature* _____ Date _____

Return completed form to:

EMAIL: registration@clackamas.edu
FAX: 503-722-5864
IN PERSON: Registration & Records, Roger Rook Hall Lobby
MAIL: Registration & Records, Clackamas Community College, 19600 Molalla Ave, Oregon City, OR 97045-7998

OFFICE USE ONLY
Date Entered:
Staff Initials:
ITS Ticket #:

Updated 10/27/20