DIRECTIONS FOR USING WCONLINE FOR TUTORING SESSIONS

The Learning Center is offering online and face-to-face tutoring for Math, Science, Writing, Accounting, Business Computing, and Computer Science through WCOnline. We also have a Computer Lab in the Dye Learning Center available for current CCC students.

Step 1. Create an account:

- Go to: https://clackamas.mywconline.com

Go to: the Learning Center Page at www.clackamas.edu/tutoring and click the "WCOnline" link

- Click "Register for an account" and complete the form using your Clackamas email and password. You can use another email account, but it is advised that you use a school email.

Step 2. Make an appointment:

- Go to: https://clackamas.mywconline.com
- log-in using your Clackamas or other email and password
- Select the schedule based on subject you would like tutoring help with
- -Filter by class using the Limit to:
- Click on the available appointment (white boxes) you wish to schedule
- Fill out the form and attach any relevant documents
- Click "Create Appointment"

Step 3. Your appointment:

- Follow directions according to what type of tutoring you prefer. Options are **Online** (join a tutor in a chat room), **ETutoring** (Submit question with files or photos for a tutor to respond to with attached files). **Face-to-face** (Meet with a tutor in the Dye Learning Center). Different subjects offer different options.

If you need to cancel your appointment:

You can cancel your appointment electronically by clicking on your appointment time and select "Cancel this Appointment" or by emailing us at tutoring@clackamas.edu

If you forgot your password:

Simply click "Forgot Password" on our <u>sign in page</u> and instructions will be sent to the email address you used for WCOnline.

Be Proactive in Your Learning!

- 1. Attend ALL class meetings
- 2. See your instructor during online office hours or schedule a time to meet with your instructor
- 3. Sign up for tutoring!

For additional information:

Email: tutoring@clackamas.edu | Phone: 503-594-6191

LiveChat: www.clackamas.edu/CougarConnect





