

STAFF DEVELOPMENT COURSE SUBMISSION FORM

Employee development is essential to the health of an organization. At CCC we provide diverse events, enrichment programs, and continuing education opportunities to our internal community.

If you have questions, please contact the Community Education Office, at ext. 0627. Thank you for taking the time to document and submit your internal staff trainings.

Please note: Staff Development courses are for CCC employees only. Please submit you trainings at least three weeks prior to your event.

*Indicates a Required Field

Start Date*

End Date*

Day(s) of the Week*

Mon Tues Wed Thu Fri Sat Sun

Start Time*

End Time*

Total Hours*

Location*

Seat Load*

Contact Person*

Phone*

Email*

Course Description*

SUBMIT