



2010-2011 SATISFACTORY ACADEMIC PROGRESS (SAP) APPEAL FORM

Name _____

Student ID# or SS# _____

CCC Student e-mail _____

Phone # _____

Address _____

For which term/year is this Appeal? Summer _____ Fall _____ Winter _____ Spring _____

The Appeal process takes 14 business days. **Incomplete Appeals will be denied.** Log on to your my Clackamas account and check the My Documents tab for appeal results.

SELECT THE REASON FOR APPEAL:

- LATE GRADE:** My late grade is now posted on myClackamas, and I have at least a 2.0 Cumulative GPA. (Attach a copy of your grades.)
- STATUS CHANGE - DISQUALIFIED to WARNING:** I have successfully completed a term of at least 6 credits **with my own resources** and have a Term GPA and Cumulative GPA of at least 2.0. (Attach a copy of your grades.)
- STATUS CHANGE - DISQUALIFIED to WARNING:** I have extenuating circumstances that affected my ability to maintain minimum requirements.

The following documentation must accompany this Appeal

- A typed and signed statement explaining why minimum requirements were not met, if you have asked for tutoring assistance, and your plan of action and expected results
- Submit documentation of medical/family crisis (if applicable)
- Print your **Academic Evaluation** from your myClackamas Account
- Make an appointment with an Academic Advisor to review the Academic Evaluation and complete an **Educational Plan**

Student Signature _____

Date _____

FOR FINANCIAL AID OFFICE USE ONLY

- Appeal APPROVED:** Effective SU ___ FA ___ WI ___ SP ___ One term only
 - Return to **GOOD STANDING**
 - Return to **WARNING**
- Appeal DENIED:** Remain on WARNING Remain DISQUALIFIED

Comments: _____

_____ Cumulative GPA _____

FA Signature _____

Date _____

Check your myClackamas account for all financial aid correspondence and your Award Letter

Fax, e-mail, mail, or return this form in person to:
Student Financial Services · Roger Rook Hall · 19600 Molalla Avenue Oregon City OR 97045
Phone: 503-594-6082 Fax: 503-722-5864 · e-mail: finaid@clackamas.edu

www.clackamas.edu