CCC BOARD OF EDUCATION – TOPIC SUMMARY
Topic: Minutes of the Work and Regular Sessions
Date: October 9, 2013
Division/Department: President's Office
ISSUE BEFORE THE BOARD: Approval of Minutes for September 11, 2013 **APPROVED 10.09.13**

Clackamas Community College
Work Session and Regular Session of the Board of Education
Bill Brod Community Center, Room 127
MINUTES, September 11, 2013

WORK SESSION
CALL TO ORDER

Chair Judith Ervin called the Work Session of the Clackamas Community College Board of Education to order at 5:30 PM on Wednesday, September 11, 2013 in the Bill Brod Community Center at Clackamas Community College, Room 127.

Before beginning the Work Session, Chair Ervin called for a moment of silence in remembrance of those who lost their lives on September 11, 2001.

1. Introduction of Interim Vice President for College Services Mike Holland and Interim Dean of Human Resources Jan Godfrey
President Joanne Truesdell introduced Mike Holland as the new interim vice president for College Services. Holland has been a CCWD commissioner as well as a community college vice president and president. He will be serving in the interim role until December 2013.

Holland expressed appreciation for CCC, and for the opportunity to reconnect with friends, offering praise for the welcome he has received; praise for CCC's work ethic, and student focus.

President Joanne Truesdell welcomed Jan Godfrey as Interim Dean of Human Resources, and recounted her long, distinguished, and varied history with the college. Godfrey is leading HR and the search for a permanent HR dean.

2. Interim Executive Director of Community Colleges and Workforce Development Gerald Hamilton
Gerald Hamilton is the recently appointed Interim Executive Director for the office of Community Colleges and Workforce Development. Mr. Hamilton gave the Board of Education a detailed briefing on

legislative changes at the state level that are likely to affect the mission of all community colleges in Oregon.

HB 3120 empowers the Higher Education Coordinating Commission (HECC) to "conduct a study on how to improve education governance in Oregon," which will result in a report to the Legislature no later than July 1, 2014. HECC has been reconfigured and given enhanced oversight of higher education in the state—it still has no executive director, however.

SB 270 establishes local governing boards for two Oregon public universities, Portland State and University of Oregon. It remains to be seen how the regional universities will operate under this new structure, with the large schools independent of the Oregon University System for governance.

The Oregon Education Investment Board will continue with interim director Nancy Golden, with the goal of creating a stronger, more coordinated "P-20" system.

HB 3340 effectively repealed the "adverse impact" law, which regulated whether and how community colleges could start new programs. In the past colleges have been required to demonstrate that any new certificate or degree will cause no competitive "harm" to other, for-profit institutions. The repeal of that law is a strategic victory for state community colleges.

Director Hamilton took questions from Board members and the president. President Truesdell asked about the implementation of a new Outcomes Based funding scheme. Hamilton replied that more focused discussion was needed among all the Oregon community college presidents. The Oregon Presidents' Council will meet with the State Board of Education on this matter September 27.

VP Holland asked whether there will be a permanent commissioner for community colleges in 2014. Hamilton replied that whether CCWD remains intact or not, the HECC will need a strong advocate for community colleges as it takes up more governance responsibility.

3. Imagine Clackamas Community Outreach -- Shelly Parini

Dean of Advancement Shelly Parini gave a brief summary of the current efforts on Imagine Clackamas (IC), and the wind-down plan for the initiative. A series of intercept surveys were conducted in the spring of 2013, which formed the basis for the continued outreach efforts that were conducted throughout the remainder of the year.

Dean Parini offered her thanks to the Board and to all who participated and work on IC. The leadership team of the college will help process this information, and make it useful to the college.

Especially noteworthy was the community survey finding that 84% of respondents rate the college as doing a very good to excellent job.

Along with a discussion of the IC effort so far, several key members of the Customized Training department added their insights gained through Imagine Clackamas focus groups on what the business and manufacturing sector expects from the college. Barry Hendrix gave an overview of the local manufacturing sector. Robert Bitter noted that local employers what a 'concierge' approach – our graduates and their workers need so-called soft skills to go with the technical training.

Other employment growth areas will be: public safety and public services; financial planning; agriculture (nurseries, organic foods); water and resource management; health care.

All sectors see an aging workforce and too few workers ready to take the place of those aging out of the workforce.

Director of Health Occupations Tracy Donnelly noted that many workers need short term workshops to upgrade their skills.

The critical decisions the college will face will be: prioritizing limited resources; aligning the college curriculum with industry demands; understanding how students complete degrees and facilitating that completion as much as possible.

President Truesdell noted that the traditional four year degree may not be the structure that will be needed in the future; the two year degree or certificate has much more structure than it did thirty years ago. The trend is toward skills-based credentialing rather than seat time as a measure of learning outcomes.

ADJOURNMENT

The Work Session was adjourned at 7:40 PM. A short recess was declared.

REGULAR SESSION (Community Center, Room 127)

CALL TO ORDER
Chair Judith Ervin called the regular meeting of the Clackamas Community College Board of Education to order at 7:50 PM on Wednesday September 11, 2013 in the Bill Brod Community Center at Clackamas Community College, Room 127.

DECLARATION OF A QUORUM
Board members present were: Chair Judith Ervin, Jean Bidstrup (by telephone), Greg Chaimov, Ron Adams, Christopher Groener, Richard Oathes, and Jane Reid.

Also in attendance: Vice President for Instruction and Student Services Elizabeth Lundy, Interim Vice President of College Services Mike Holland, Dean of Advancement Shelly Parini, Dean of Academic Foundations and Connections Philip King, Associate Dean Matthew Altman, Dean of Curriculum, Planning, and Research Steffen Moller; Director of Institutional Research and Reporting BJ Nicoletti, Dean of Human Resources Jan Godfrey, Dean of Technology, Health Occupations & Workforce Scott Giltz, and Sean Pollack.

PUBLIC COMMENTS
There were none.

CONSENT AGENDA
Items for Consideration:

A. Minutes (Work and Regular Sessions) 07.31.13	[09.11.13-CA a]
B. Monthly Financial Report - Wilton/Robuck	[09.11.13-CA b]
C. Personnel Action Report - Wilton/Edwards	[09.11.13-CA c]

M/S--Chaimov/Groener.
Approval of Consent Agenda items A-C. Items A through C passed unanimously.

COLLEGE REPORTS
President's Report
President Truesdell offered her thanks to the Board and Association presidents for their work during the academic year, and welcomed them to the coming new academic year.
The president reviewed her goals for 2013-14, all of which are linked to the strategic priorities and core themes of the college.
The president's goals include:

- Providing internal leadership in advancing the college's strategic priorities
- Raising the profile of the college regionally while responding to and shaping state and national policies pertaining to community colleges
- Participating in professional development opportunities for the Board
- Creating professional development opportunities for staff

President Truesdell offered her thanks and praise for Presidents' Council and Expanded Presidents' Council for their continuing work on developing the college's shared governance policies and practices.

Chair's Report
Chair Ervin noted that the college is successful in large part because of our excellent executive leadership. Chair Ervin noted that the president's continuing work at the state and regional level has raised the college's visibility. The Chair reminded all Board members to attend the college's In-Service on Wednesday September.

Affirmative Action Report – Human Resources (Jan Godfrey, Carrie Loewen)
Dean Jan Godfrey introduced Carrie Loewen of the college's Human Resources department to report on the college's affirmative action program results. Ms. Loewen presented two years' worth of data on the college's hiring and promotion in view of its affirmative action program. The college complies with federal guidelines for affirmative action as a federal contractor. When hiring, the college strips away information about protected categories (race, gender, age, ethnicity). Additionally, qualified veterans do get preference. Quotas and preferences based on other protected categories are prohibited.

Spring and Summer Enrollment Highlight (BJ Nicoletti)
BJ Nicoletti gave a report on enrollment trends for the last two terms. Enrollment has declined 4.5% from the previous year; the college currently has 15,044 students, both credit and non-credit.
Some of the decline is attributable to changes in how enrollments are coded; the definitions for developmental education have been standardized statewide.

CCC compares well to other Oregon community colleges in its persistence and graduation rates, with the exception of retention for first-time freshmen. We know also that our part time students struggle more than full time students to complete both here and at other community colleges in Oregon. After the initiation of the Foundations of Excellence effort here, our graduation rates began to improve.

The president noted that CCC is well positioned to see increases in retention and completion because of FOE and other grant-funded initiatives that could be institutionalized. But the college can always do better to raise graduation rates.

Advanced College Credit (ACC) for high school students data were examined by Cheryl Tallman, the ACC Coordinator, including notable success stories and challenges. CCC departments have to examine the credentials of high school instructors. Ron Adams noted that high schools want to work with us. Member Jane Reid urged the college to increase outreach and participation for rural high schools.

Interim Vice President for College Services Mike Holland noted the growing disparity in participation by gender; females account for 68% of those obtaining ACC. This disparity mirrors a growing trend in higher education generally.

NEW BUSINESS – FIRST READING
The calendar and timeline for the President's 2013-14 evaluation was reviewed by the Board.

NEW BUSINESS – ACTION
Approval of hire of Sunny Olsen as Director of the Harmony Campus
Dean of Technology, Health Occupations and Workforce Scott Giltz introduced Sunny Olsen to the Board. Ms. Olsen has been with CCC in a variety of capacities for seven years, most recently as an academic advisor. Ms. Olsen expressed excitement for the opportunity to serve as Director of the Harmony Campus.
Motion/Second (Chaimov/Groener)
Approved unanimously.

BOARD OPERATIONS
Board Retreat
Vice Chair Greg Chaimov reported on John Carver's *Boards that Make a Difference*. He advised the Board that the book would not be worth reading as part of a Board retreat. He briefly summarized the book's salient points.

Chair Ervin opened discussion of the possibility of a Board Retreat. There was general agreement about having a more formal retreat in winter 2014.

REPORTS AND COMMENTS
Full Time Faculty -- Paul Wanner
FT Faculty Association president Paul Wanner expressed pleasure at the agreement reached between Full Time Faculty Association and the administration. The contract remains to be ratified by the union membership.

Part Time Faculty -- Jennifer Rueda
Jennifer Rueda commented on the PT Faculty Association's membership drive -- currently 50% of part time faculty are unaffiliated. Ken Volante, political organizer for Oregon Education Association, will speak to all the associations at In Service.

Classified Staff -- Mary Collins

Classified staff Association president Mary Collins reported that the union is well into bargaining with management. Ms. Collins urged the Board to come to In Service on September 25.

Associated Student Government -- President Erick Breton
Erick Breton noted that ASG is hiring students for various positions from different departments, and welcoming incoming students. ASG will hold a number of barbecue events as the academic year begins.

Foundation -- Jean Bidstrup, Board Liaison
The Foundation raised $19,000 for athletics during the CCC Summer Invitational. The Corporate Challenge raised $68,000. A new scholarship was endowed by Oak Grove Disposal for students who have been displaced or lost jobs.

Oregon Community Colleges Association (OCCA) -- Judith Ervin, past President and Board Liaison

No report, except the upcoming OCCA Conference on October 24-26.

President's Report - Joanne Truesdell
The President attended a PSU football game, courtesy of president Wim Wievel. She also noted the successful recovery of the college's Datatel system, offering thanks to CIO Kim Carey and the IT staff.

Reports from Board Members
Ron Adams noted that that local bicycle clubs are interested in building a network of trails around the college's Environmental Learning Center.

Meeting adjourned at 9:05 PM.

The Board met in Executive Session pursuant to ORS 192.660 (2)(d): to consult with those charged with carrying on labor negotiations.

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Date	**Sean Pollack, Recorder**
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Judith Ervin, Board Chair	**Joanne Truesdell, Clerk**