CCC BOARD OF EDUCATION – TOPIC SUMMARY

Topic: Minutes of the Work and Regular Sessions

Date: February 12, 2014

Division/Department: President's Office

ISSUE BEFORE THE BOARD: Approval of Minutes for January 8, 2014 APPROVED 02.12.14



BOARD OF EDUCATION MEETING MINUTES of the WORK and REGULAR SESSIONS Wednesday, January 8, 2014

WORK SESSION

CALL TO ORDER

The Work Session was convened by Chair Judith Ervin at 5:35 PM in the Bill Brod Community Center room 127.

Fall Athletics Presentation

The coaches and members of several of the college's fall athletic teams were presented to the Board of Education, including volleyball (coached by Chris Woods), women's soccer (coached by Miriam Koda), and men's and women's cross country (coached by Keoni McHone). Many of the individual athletes had great athletic and academic accomplishments, and several of the teams have done well in regional and statewide tournaments.

Safety Training, Suzy Isham

Director of Campus Safety Suzy Isham gave the members of the Board and others assembled a safety training on how to survive an active shooter incident. Ms. Isham has over twenty years total experience in law enforcement and police training and has given this particular workshop throughout the college.

She reviewed many recent incidents of campus shootings around the country. Those with lower death tolls or no deaths were often those incidents where school personnel responded and confronted the shooter. She noted that although the incidence of school violence seems to be on the rise, most suspects are unskilled with weapons, and most do not expect to encounter resistance. The basic protocol in the event of a campus or workplace shooting, as explained by Ms. Isham is:

Run/get out

- Hide/lock out
- Fight/knock out

Many ordinary objects can be used to block access to a building (copiers, tables), or as weapons if necessary when confronting a shooter.

A brief recess was declared after this presentation. The Work Session reconvened at 7:15 PM.

Foundations of Excellence and Strategic Enrollment Management

Dean of Academic Foundations and Connections Phillip King and Associate Dean Darlene Geiger gave an overview of the Foundations of Excellence (FOE) program and the Strategic Enrollment Management (SEM) initiative. FOE and SEM have merged and aligned with one the major institutional priorities, specifically increasing retention and persistence.

The cornerstone of the FOE approach is early, intrusive communication and advisement for all incoming students. Elements include:

- Phone call campaign to create and maintain contact
- advising students on financial aid deadlines and help with FAFSAs
- accelerated instructional models to replace remedial coursework in developmental writing
- emphasis on learning communities and freshman interest groups (FIGs)

Board member Ron Adams asked whether similar changes are being made to the teaching of developmental math. Phillip King replied that this was a collaborative process, and math department is investigating how to implement similar changes.

The Board was then declared in recess.

REGULAR SESSION

CALL TO ORDER

Chair Ervin called the regular meeting of the Clackamas Community College Board of Education to order at 8:10 PM on Wednesday, January 8, 2014 in the Bill Brod Community Center at Clackamas Community College, Room 127.

ROLL CALL

Declaration of a quorum: Board members present were: Ron Adams, Chair Judy Ervin, Jane Reid, Chris Groener, Vice Chair Greg Chaimov, Jean Bidstrup, and Richard Oathes.

Also in attendance: President Joanne Truesdell, Interim Vice President Mike Holland, and Vice President Elizabeth Lundy; Ex Officio in attendance: Full Time Faculty President Paul Wanner, Associated Student Government President Erick Breton, Classified President Mary Collins, and Heidi Cropsey for Part Time Faculty President Jennifer Rueda. Staff in attendance: Dean of College Advancement Shelly Parini; Dean of Curriculum, Planning, and Research Steffen Moller; Dean of Campus Service Bob Cochran; Dean of Academic Connections and Foundations Phillip King, Associate Dean Darlene Geiger, Associate Dean Cynthia Risan, Associate Dean Matthew Altman, Dean of Technology, Health Occupations and Workforce Scott Giltz; Director of Institutional Research BJ Nicoletti, IT Director Dion Baird, HR Dean

Patricia Anderson, Director of Business Services Chris Robuck, Public Information Officer Janet Paulson, and Sean Pollack (recorder).

CONSENT AGENDA

Items for Consideration:

A. Minutes (Work and Regular Sessions) 12.11.13	[01.08.14-CA a]
B. Monthly Financial Report - Robuck	[01.08.14-CA b]
C. Personnel Action Report - Godfrey	[01.08.14-CA c]

A correction was noted for the minutes from December 11. Member Adams asked about the net increase in general fund ending fund balance. Robuck explained that the revenue disbursement patterns by the state account for this fluctuation.

M/S—Bidstrup Approval of Consent Agenda items A-C. Item B and C passed unanimously, with item A passed as corrected.

COLLEGE REPORTS

President Joanne Truesdell

The president offered her remarks in response to the OCCA's request for community colleges to weigh in on future OCCA strategy in light of recent changes to higher education state governance. In particular, President Truesdell noted that OCCA should advocate for the maintenance of a high level state official, either the CCWD Commissioner or someone else, who is solely responsible for overseeing the state's community colleges. We do not think that OCCA should take over the current functions of the CCWD. OCCA has been an excellent advocacy organization, whereas CCWD has always served a policy creation and negotiation function. While OCCA does not lack talent for policy work, its traditional advocacy role may make it difficult to work with state agencies such as HECC or Department of Administrative Services. We ask that OCCA advocate for the continuation of CCWD.

VP Mike Holland noted that formerly the community colleges were overseen by the state Board of Education and superintendent of public instruction, and community colleges received relatively little state funding. That situation is changed; community colleges have the most at stake in discussions over funding and distribution formulas. If CCWD were to be dissolved or subsumed within the HECC, community colleges might lose their unique voice in state education discussions.

Board Chair Judith Ervin

Judith Ervin thanked interim vice president Mike Holland for his service to the college over the last four months. He has brought stability and a steady hand to the office of college services.

NEW BUSINESS - FIRST READING

None.

COMMENTS FROM CITIZENS

There were none.

NEW BUSINESS - ACTION

Approval of Hire of Jim Huckestein as Vice President of College Services.

President Truesdell introduced Jim Huckestein to members of the Board of Education. Huckestein has 22 years' experience in community colleges. He is currently Vice President of Finance and Operations at Linn-Benton Community College. He has extensive experience working on the distribution funding formula for the state and has served on evaluation teams for Northwest Commission on Colleges and Universities accreditation visits. Huckestein greeted the Board and said he was looking forward to starting at CCC.

Bidstrup/Groener, M/S. Approved unanimously.

Approval of Presidents' Council as the Board's Achievement Compact Advisory Committee

Under HB 3120 passed in the 2013 session, the board or the president of the college is required to appoint an achievement compact advisory committee. Presidents' Council has already served in the capacity, and we are currently in compliance with that law. However, this Board action formalizes that relationship.

<u>Chaimov/Reid – M/S. Approved unanimously.</u>

BOARD OPERATIONS

President Truesdell gave her written notice of intent to continue another year as president of the college.

REPORTS

<u>Full Time Faculty Association President Paul Wanner</u>

There will be a full time faculty luncheon next week. Full time faculty offer their support for part timers as bargaining continues. Wanner commended the work of the FOE initiative and will continue to be active in participating in that work.

Part Time Faculty Association President Jennifer Rueda

Absent. No report.

Classified Staff Association President Mary Collins.

After an enjoyable break, classified staff are working very hard in the first week of the term.

ASG President Erick Breton

ASG is beginning its community service and volunteer work, including an animal shelter and work with the homeless.

Foundation, Jean Bidstrup Board Liaison

The CCC Foundation has established the John Percin Jr. Wildland Fire Scholarship, with an event raising

\$11,000 for it on December 8th. From November through December 2013, the Foundation raised \$200,000 in total gifts. The new scholarship application management system has rolled out, and the Foundation now has seventy applications online already.

OCCA, Judy Ervin, past president

OCCA will next meet on January 31.

OCCA still seeks input from the seventeen community colleges on its future strategic role.

President Joanne Truesdell

Next week is legislative days, and several community college presidents will be in Salem. President Truesdell complimented the many IT staff who have worked tirelessly in the transitional period before IT Director Dion Baird has come on board. Some critical issues around network security have been addressed.

Board Member Reports

Ron Adams asked that someone make an effort to discuss advanced college credit with the high school visitors who will be at next month's Board meeting. Adams also reported that he has been appointed by the Governor to the Advisory Committee of the Oregon Youth Conservation Corps.

Meeting adjourned at 8:55 PM.

The Board met in Executive Session pursuant to ORS 192.660(2)(i): to evaluate the employment related performance of the chief executive officer of a public body.

Date	Sean Pollack, Recorder
Judith Ervin, Board Chair	Joanne Truesdell, Clerk